

BOARD OF DIRECTORS MEETING

Friday, January 21, 2022

Meeting to be Held Electronically

MEMBERS

K. (Karen) Ras (Chair)
T. (Tom) Adams (Vice Chair)
J. (John) Brennan
S. (Stephen) Dasko
J. (Johanna) Downey
A. (Ann) Lawlor
M. (Matt) Mahoney
M. (Martin) Medeiros
M. (Michael) Palleschi
G. (Grant) Peters
R. (Ron) Starr
J. (John) Stirk
Aviva Patel

Pages

1. CREDIT VALLEY CONSERVATION LAND ACKNOWLEDGEMENT

We acknowledge that the land on which we gather, and the entire Credit River Watershed, is part of the Treaty Lands and Territory of the Mississaugas of the Credit First Nation.

The Credit River Watershed is also part of the traditional territory of the Huron-Wendat and Haudenosaunee, and home to many First Nations, Métis, and Inuit Peoples today.

Treaties made with Indigenous Peoples are enduring and include responsibilities for both parties. We affirm that this land and water is our common source of life and we must all share responsibility for its care and stewardship for now and future generations.

2. APPROVAL OF AGENDA

Recommended Resolution:

RESOLVED THAT the agenda be approved as distributed.

3. DECLARATIONS OF CONFLICT OF INTEREST

4. MINUTES OF PREVIOUS MEETING

Recommended Resolution:

RESOLVED THAT the minutes of the 564th meeting of the Credit Valley Conservation Authority held December 10, 2021 be approved.

5. PRESENTATIONS AND DELEGATIONS

5.1. PRESENTATION: CVC A YEAR IN REVIEW

A video highlighting CVC's achievements in 2021 will be shown to members.

5.2. PRESENTATION: CAO INTRODUCTION AND 2022 PRIORITIES

CAO Quentin Hanchard will give a presentation to members on the above-mentioned subject.

Recommended Resolution:

RESOLVED TAHT the presentation entitled "CAO Introduction and 2022 Priorities" presented by Quentin Hanchard, CAO be received.

6. STAFF SERVICE AWARDS

CAO Quentin Hanchard will acknowledge 24 staff with long-service awards.

7. STAFF RECOGNITION AWARDS

CAO Quentin Hanchard will acknowledge the 2021 staff recognition awards recipients.

Spirit Award

Anti-Racism Committee

- Ashoo Anand, Ashley Cook-Tombia, Natalie Faight, Sharlene Hardwar, Shannon Lem, Bill Lidster, Graeme MacDonald, Tooba Shakeel, Gayle Soo Chan, Laura Timms, Sherwin Watson-Leung, Christine Wilson

Innovation Award

Roadside LID Retrofit Team

- Phil James, Rohan Hakimi, Shannon Malloy, Kyle Menken, Divya Softa, Bernadeta Surowiec, Kyle Vander Linden, Jordan Wiedrick

IWMP StoryMap Team

- Loveleen Clayton, Sophia Maio, Adrienne Okenden, Kourtney Partington, Kamal Paudel, Dan Schuurman

Eform Team

- Ajaya Kalakheti, Alex Waterfield

Collaboration Award

Belfountain River Restoration Team

- Phil Bird, Mark Hendry, Chelsea McIssac, Kurtis Plourde-Rideout, Jesse Spasov

Students for Stormwater Team

- Stephen Baker, Renee Brock, Erin Curtis, Mark Funk, Rohan Hakimi, Kimberley Holt-Behrend, Phil James, Maggie Janik, Carly Lehmann, Eric Mailloux, Sophia Maio, Shannon Malloy, Kyle Menken, Lee Merrill, Holly Nadalin, Sullivan Neilsen, Rebecca Renna, Tooba Shakeel, Amanda Slaght, Adam Slessor, Elora Tarlo, Melissa Thomas, Kyle Vander Linden, Alex Veglio, Adam Wilford

Leadership Award

Senior Manager Above and Beyond

- Jennifer Dougherty

PDS Lecture Team

- Jakub Killis, Christine Wilson

CVT and Indigenous Work

- Natalie Faught

Corporate Planning Team

- Tamara Chipperfield, Kevin Dec, Moheb Ekladios, Marlene Ferreira, Rose Fitzpatrick, Kate Hayes, Andrew Kett, Terri LeRoux, Jon MacMull, Deborah Martin-Downs, Jeff Payne, Roger Tharakan

Excellence Award

Ranavirus Team

- Phil Bird, Freyja Whitten

Community Tree Project

- Ashoo Anand, Renee Brock, Karen Bromberg, Ross Bushnell, Melissa Creasy, Nicole DiCinto, Calantha Elsby, David Fields, Brendan Gallant, Lindsey Jennings, Deborah Kenley, Melanie Kramer, Shannon Lem, Sara Maedel, Sophia Maio, Andrea Morrone, Tooba Shakeel, Adam Wilford, David Yun

TD Bank Team

- Patty Morgan, Joanne Shelly, Min Young Lee

Award of Distinction

- Chelsea McIssac

8. ELECTION OF OFFICERS

The following are excerpts from the CVC Administrative By-law* :

"7. The election of the Chair/President and one or more Vice Chairs shall be held annually at the inaugural meeting in accordance with the authority's procedures for election of officers (Appendix 2).

Successors to the positions of Chair and Vice-Chair shall be a Member from a different participating municipality from the incumbent. Upon application by an Authority or a participating municipality, the Minister may grant permission for a member who was appointed to the Authority by the same participating municipality that appointed the outgoing Chair or Vice-Chair to serve as Chair or Vice-Chair.

Appendix 2:

4. Election Procedure:

The Acting Chair shall advise the Members that the election will be conducted in accordance with the Act as follows:

- a. The elections shall be conducted in the following order:
 - i. Election of the Chair/President, who shall be a Member of the authority.
 - ii. Election of one or more Vice-chairs, who shall be Members of the authority.
- b. Two calls for nominations will be sent to members in advance of the January 21, 2022 meeting. Nominations are to be emailed to the Secretary-Treasurer, Quentin Hanchard by 9:00am Wednesday January 19, 2022;
- c. Only current Members of the authority who are present may vote;
- d. Nominations shall be called three (3) times and will only require a mover. The first call will be done via email on Tuesday January 11, 2022. The second call for nominations will be done via email on Monday January 17, 2022 and third call will be during the January 21, 2022 Inaugural Board meeting;
- e. The closing of nominations shall require both a mover and a seconder;
- f. Each Member nominated shall be asked to accept the nomination. The Member must be present to accept the nomination unless the Member has advised the Secretary-Treasurer in writing or by email in advance of the election of their willingness to accept the nomination.

If one Nominee:

- g. If only one nominee the individual shall be declared into the position by acclamation.

If More than One Nominee:

h. In the event of an election, each nominee shall be permitted not more than five (5) minutes to speak for the office, in the order of the alphabetical listing by surnames.

i. Upon the acceptance by nominees to stand for election to the position of office, a link to an electronic ballot shall be distributed to the Members by the scrutineer. Members are to vote for a single individual using the Survey Monkey link provided.

j. The Scrutineers shall confer to count the submitted ballots provided to them from the Survey Monkey link, return and advise the Acting Chair who was elected with more than 50% of the vote.

A majority vote shall be required for election. If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and a new Survey Monkey link to vote shall be distributed via email.

In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.

Should there be a tie vote between two remaining candidates, a second vote will be held by Members using an updated Survey Monkey link. Should there still be a tie after the second ballot a third vote shall be held. Should there be a tie after the third vote, the election of the office shall be decided by lot drawn on screen by the Acting Chair."

**modified for the use of an electronic ballot due to holding the meeting electronically.*

8.1. APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER TO CONDUCT THE ELECTION OF THE CHAIR

Recommended Resolution:

RESOLVED THAT Quentin Hanchard, CAO be appointed to conduct the election of the 2022 Chair.

8.2. APPOINTMENT OF THE SCRUTINEER

A non-voting attendee of the meeting will be appointed to act as a Scrutineer for the Election of Officers.

Recommended Resolution:

RESOLVED THAT Jon MacMull be appointed as the Scrutineer for the Election of Officers; and further

THAT all ballots be destroyed following the election in the event of a vote by ballot.

8.3. ELECTION OF CHAIR OF THE AUTHORITY

8.4. ELECTION OF VICE-CHAIR OF THE AUTHORITY

9. APPOINTMENT OF MEMBERS AND OFFICERS OF CREDIT VALLEY SOURCE PROTECTION AUTHORITY

Recommended Resolution:

RESOLVED THAT appointed members and officers of Credit Valley Conservation Authority are duly appointed as members and officers of the Credit Valley Source Protection Authority (CVSPA).

10. APPOINTMENTS TO CONSERVATION ONTARIO

Recommended Resolution:

RESOLVED THAT the following members be appointed to Conservation Ontario for 2022:

Designate: Chair

Alternate: Vice Chair

Second Alternate: Chief Administrative Officer; and further

THAT Conservation Ontario be advised of these appointments.

11. STATUTORY HOLIDAY SCHEDULE

Recommended Resolution:

RESOLVED THAT the following list of Public Holidays be endorsed by the CVC Board of Directors:

- *New Year's Day - Monday, January 3, 2022*
- *Family Day - Monday, February 21, 2022*
- *Good Friday - Friday, April 15, 2022*
- *Easter Monday - Monday, April 18, 2022*
- *Victoria Day - Monday, May 23, 2022*
- *Canada Day - Friday July 1, 2022*
- *Civic Holiday - Monday, August 1, 2022*
- *Labour Day - Monday, September 5, 2022*
- *Thanksgiving Day - Monday, October 10, 2022*
- *Christmas Day - Monday, December 26, 2022**
- *Boxing Day - Tuesday, December 27, 2022**

12. ADMINISTRATIVE OFFICE HOLIDAY CLOSURE

Recommended Resolution:

RESOLVED THAT Credit Valley Conservation administrative offices will close Monday, December 26, 2022 to Monday, January 2, 2023 inclusive, based on the following holiday schedule:

- *Monday, December 26, 2022 - In lieu of public holiday (Christmas Day)*
- *Tuesday, December 27, 2022 - In lieu of public holiday (Boxing Day)*
- *Wednesday, December 28, 2022 - Paid floater day*
- *Thursday, December 29, 2022 - Paid floater day*
- *Friday, December 30, 2022 - Vacation or lieu day*
- *Monday, January 2, 2023 - In lieu of public holiday (New Year's Day)*

13. NEW BUSINESS STAFF REPORTS

13.1. DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES & WATERCOURSES APPLICATIONS

8

Attached as Schedule 'A' are Development, Interference with Wetlands, and Alterations to Shorelines & Watercourses applications, pursuant to Ontario Regulation 160/06, as approved by staff and presented for members' information.

Recommended Resolution:

RESOLVED THAT the Development, Interference with Wetlands, and Alterations to Shorelines & Watercourses applications, pursuant to Ontario Regulation 160/06, as approved by staff, be received and appended to the minutes of this meeting as Schedule 'A'; and further

THAT the staff approvals for each application be endorsed.

14. CORRESPONDENCE/INFORMATION ITEMS DISTRIBUTED TO MEMBERS

15. NOTICES OF MOTION

16. OTHER BUSINESS

17. QUESTION PERIOD

18. MEETING ADJOURNED

Schedule 'A' 8

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES
WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2022-01-21

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
Brampton							
21/173	Region of Peel	R.V. Anderson	Mississauga Road from North of Bovaird to Mayfield Part Lots 11 & 12, Concessions 4 & 5 WHS	Alteration to a watercourse and development in a regulated area to facilitate widening of Mississauga Rd and installation of a new bridge in and around Huttonville Creek.	2021-06-19	2022-01-11	6
21/297	Coscorp Wanless Inc.	C.F. Crozier & Associates	1-58 Brixham Lane (1265 – 1323 Wanless Drive) Part Lot 15, Concession 3 WHS	Development in the Regulated Area for site grading, servicing and restoration to facilitate the construction of a townhouse development.	2021-12-09	2021-12-09	6
21/368			35 Curtis Drive Part Lot 3, Concession 1 WHS	Development in the Regulated Area for the purpose of constructing a below grade entrance in the rear yard.	2021-12-01	2021-12-13	3
21/399			92 Little Britain Crescent Part Lot 2, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing a secondary dwelling unit and below grade entrance.	2021-11-24	2021-11-24	6
21/404		MEM Engineering Inc.	74 Meadowlark Drive Part Lot 13, Concession 1 WHS	Development in the Regulated Area for the purpose of constructing a secondary dwelling unit and below grade entrance.	2021-11-29	2021-12-13	4
21/406		MEM Engineering Inc.	157 Bufford Drive Part Lot 5, Concession 1 WHS	Development in the Regulated Area for the purpose of constructing a secondary dwelling unit.	2021-12-13	2021-12-14	3
21/408			26 Elbern Markell Drive Part Lot 6, Concession 4 WHS	Development in the Regulated Area for the purpose of constructing a deck in the rear yard.	2021-11-24	2021-12-14	5

Schedule 'A' **9**

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES
WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2022-01-21

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/418	Ballantry Homes	Schaeffers Consulting Engineers	Part Lot 6, Concession 3 WHS	Development in the Regulated Area for site grading to facilitate a residential subdivision (21T-09007B, Phase 2)	2021-12-10	2021-12-15	5
21/426	Woodlawn Seniors Development Corporation	C.F. Crozier & Associates	0 Wanless Road Part Lot 15, Concession 5 WHS	Interference with a wetland to facilitate site grading and wetland rehabilitation.	2021-12-10	2022-01-11	6
21/430			43 Malaspina Close Part Lot 1, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing an inground pool.	2021-12-14	2021-12-20	6
21/436			56 Malaspina Close Part Lot 1, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing a finished basement including a bedroom.	2022-01-06	2022-01-06	6
Caledon							
21/422			17585 Mississauga Road, #3 Lower Chalet Rd Part Lot 11, Concession 4 WHS	Development in the Regulated Area to facilitate construction of a 2-storey single dwelling, deck, covered porch, and replacement of the septic system.	2021-12-10	2021-12-10	1
21/423		Tumber and Associates	15323 Rockside Road Part Lot 34, Concession 5 WHS Chinguacousy Township	Development in the Regulated Area to facilitate construction of a detached art studio, covered deck, and associated landscaping.	2021-12-10	2021-12-10	2
Erin							
21/370			9658 Wellington Road 22 Part Lot 23, Concession 10	Development in the Regulated Area for the purpose of constructing a 34' x 44' detached garage and driveway.	2021-12-06	2021-12-13	N/A
21/434			1 Erin Heights Drive Part Lot 16, Concession 9	Development in the Regulated Area for the purpose of constructing a rear 8' x 16' first storey addition to the dwelling and rear deck.	2021-12-17	2021-12-20	N/A

Schedule 'A' **10**

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES
WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2022-01-21

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/440		Van Harten Surveying Inc.	5010 Trafalgar Road Part Lot 3, Concession 7	Development in the Regulated Area for the purpose of replacing a septic system.	2021-12-06	2022-01-11	N/A
Halton Hills							
21/340		FRASCA Design & Planning Inc.	12923 Regional Road 25 Part Lot 25, Concession 3	Development in the Regulated Area for the purpose of constructing a two storey single family dwelling, 3 car garage, driveway and septic system.	2021-12-06	2021-12-06	1
21/393		Hickory Dickory Decks	180 Mowat Crescent Part Lot 20, Concession 8	Development in the Regulated Area for the purpose of constructing a 26' 6" x 18' rear yard deck.	2021-12-03	2021-12-09	3
21/398			140 Rexway Drive Part Lot 16, Concession 9	Development in the Regulated Area for the purpose of constructing a new dwelling, retaining wall and associated grading.	2021-12-08	2021-12-08	3
21/409			6 Clare Court Part Lot 28, Concession 3	Development in the Regulated Area for the purpose of constructing a 10' x 58' rear addition to the dwelling.	2021-12-07	2020-12-14	1
21/419		DK Excavating Ltd.	12 Gordons Creek Court Part Lot 30, Concession 5	Development in the Regulated Area for the purpose of replacing a failed septic tank.	2021-12-03	2021-12-10	2
21/444	Enbridge Gas Inc.		9 Trinity Court Part Lot 29, Concession 4	Development in the Regulated Area for the purpose of installing 72m of gas pipeline to the dwelling.	2021-12-19	2021-12-20	1
21/449		Robt. Noble Ltd.	550 Guelph Street Part Lot 11, Concession 11	Development in the Regulated Area for the purpose of replacing a septic system.	2021-12-21	2021-12-21	2

11

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES Schedule 'A'
WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2022-01-21

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
Mississauga							
20/197		Shoreplan Engineering Limited	134 Cumberland Drive Part Lot 1, Range 1 CIR	Development in the Regulated Area to facilitate the construction of a sea wall.	2021-08-18	2021-12-08	1
20/232		BBA Design Studio	2212 Shardawn Mews Lot D, Range 3 CIR	Development in the Regulated Area for the purpose of constructing a one-storey front addition, two-storey addition above garage and two accessory structures.	2022-01-10	2022-01-10	7
21/017		Hicks Design Studio Inc.	389 Temagami Crescent Part of Lot 7, Range 1 CIR	Development in the Regulated Area for the purpose of constructing an addition to an existing residential dwelling, covered porch and pool.	2021-12-21	2021-12-21	2
21/277		MEM Engineering	77 Thomas Street Part Lot 3, Concession 5 WHS	Development in the Regulated Area to facilitate the construction of a single family dwelling.	2021-09-08	2022-01-11	11
21/374	Region of Peel	Associated Engineering	Winston Churchill Boulevard at Laird Rd Part Lot 35, Concession 1 NDS	Development in the Regulated Area to facilitate installation of 300mm watermain.	2021-12-21	2021-12-21	8
21/375		John Willmott Architect	1578 Spring Road PLAN 389, Lot 63	Development in the Regulated Area for the purpose of constructing a basement walkout, covered patio and 2nd storey balcony.	2021-12-08	2021-12-08	2
21/403		Rocmar Engineering	692 Nautalex Court Part Lot 26, Concession 3 SDS	Development in the Regulated Area to facilitate the construction of a 2nd storey addition to the existing residential dwelling.	2021-12-16	2021-12-16	2
21/405		Amr Architects Inc.	2421 Thorne Lodge Drive Part Lot 33, Concession 1 SDS	Development in the Regulated Area to facilitate the construction of a driveway and site grading.	2021-11-25	2021-11-25	2

Schedule 'A' **12**

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES
WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2022-01-21

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/415	City of Mississauga	Dillon Consulting	Port Credit Harbour (15 Front Street South) Part Lots 6 & 7, Range 1 CIR	Alteration to a watercourse to facilitate maintenance dredging works around the mouth of the Credit River and adjacent harbour.	2021-11-30	2022-01-11	1
21/429			308 Indian Valley Trail Part Lot 4, Range 2 CIR	Development in the Regulated Area to facilitate the construction of a retaining wall.	2021-12-13	2021-12-20	1
21/445	Enbridge Gas Inc.		845 Bexhill Road Part Lot 25, Concession 3 SDS	Development in the Regulated Area for the purpose of installing 36m gas connection to the dwelling.	2022-01-10	2022-01-11	2
Mono							
21/400	Credit Valley Conservation	Town of Mono	500 Monora Park Drive (Monora Park) Part Lot 4, Concession 2 WHS	Development in the Regulated Area to facilitate construction of a washroom.	2021-11-18	2021-12-03	N/A
21/412		1-2-3 Septic N' Construction Services	19 Bayberry Road Part Lot 6, Concession 2 WHS	Development in the Regulated Area for the purpose of replacing a failed septic system.	2021-11-30	2021-11-30	N/A