

## BOARD OF DIRECTORS MEETING

Friday, September 10, 2021

Meeting to be Held Electronically

### MEMBERS

K. (Karen) Ras (Chair)  
T. (Tom) Adams (Vice Chair)  
J. (John) Brennan  
S. (Stephen) Dasko  
J. (Johanna) Downey  
A. (Ann) Lawlor  
M. (Matt) Mahoney  
M. (Martin) Medeiros  
M. (Michael) Palleschi  
G. (Grant) Peters  
R. (Ron) Starr  
J. (John) Stirk

Pages

#### 1. APPROVAL OF AGENDA

Recommended Resolution:

*RESOLVED THAT the agenda be approved as distributed.*

#### 2. DECLARATION OF CONFLICT OF INTEREST

#### 3. MINUTES OF PREVIOUS MEETING

Recommended Resolution:

*RESOLVED THAT the minutes of the 560<sup>th</sup> meeting of Credit Valley Conservation Authority held July 9, 2021 be approved.*

#### 4. PRESENTATION / DELEGATION

##### 4.1. PRESENTATION: SNAP IMPLEMENTATION UPDATE

Andrew Kett, Sr. Manager, Education and Outreach; Shannon Lem, Sr. Coordinator, Sustainable Neighbourhoods and Tooba Shakeel, Sr. Coordinator, Sustainable Neighbourhoods will give a presentation to members on the above-mentioned subject.

Recommended Resolution:

***RESOLVED THAT the presentation entitled "SNAP Implementation Update" presented by Andrew Kett, Sr. Manager, Education and Outreach; Shannon Lem, Sr. Coordinator, Sustainable Neighbourhoods and Tooba Shakeel, Sr. Coordinator, Sustainable Neighbourhoods be received.***

**4.2. PRESENTATION: NEW CVC WEBSITE AND MONITORING STORY MAPS**

Jon MacMull, Sr. Manager, Marketing and Communications; and Loveleen Clayton, Program Manager, Watershed Monitoring will give a presentation to members on the above-mentioned subject.

Recommended Resolution:

***RESOLVED THAT the presentation entitled "New CVC Website and Monitoring Story Maps" presented by Jon MacMull, Sr. Manager, Marketing and Communications; and Loveleen Clayton, Program Manager, Watershed Monitoring be received.***

**5. BUSINESS ARISING FROM MINUTES**

**6. NEW BUSINESS STAFF REPORTS**

**6.1. DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES & WATERCOURSE APPLICATIONS**

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Attached as Schedule 'A' are Development, Interference with Wetlands, and Alterations to Shorelines and Watercourse applications, pursuant to Ontario Regulation 160/06, as approved by staff and presented for members' information.

Recommended Resolution:

***RESOLVED THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourse applications, pursuant to Ontario Regulation 160/06, as approved by staff, be received and appended to the minutes of this meeting as Schedule 'A'; and further***

***THAT the staff approvals for each be endorsed.***

**6.2. 2022 BOARD OF DIRECTORS MEETING SCHEDULE**

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A report on the above-mentioned subject as submitted by Tamara Chipperfield, Corporate Secretariat is included in the agenda as Schedule 'B'.

Recommended Resolution:

***RESOLVED THAT the report entitled "2022 Board of Directors Meeting Schedule" be received and appended as Schedule 'B' to the minutes of this meeting; and further***

***THAT the 2022 schedule of Board of Directors meetings contained therein be***

*approved.*

### 6.3. FINANCIAL AUDIT SERVICES POLICY

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A report on the above-mentioned subject as submitted by Roger Tharakan, Senior Manager, Financial Services; and Jeff Payne, Deputy CAO and Director, Corporate Services is included in the agenda package as Schedule 'C'.

**Recommended Resolution:**

***WHEREAS*** the Board of Directors deemed it necessary and appropriate to develop a Financial Audit Services Policy to formalize the long-standing commitment by CVC to accountability and transparency

***THEREFORE BE IT RESOLVED THAT*** the report entitled “Financial Audit Services Policy” be received and appended to the minutes of this meeting as Schedule ‘C’; and further

***THAT*** the Board of Directors grant approval for the Financial Audit Services Policy.

## 7. CORRESPONDENCE/INFORMATION ITEMS DISTRIBUTED TO MEMBERS

### 7.1. BRIEFING NOTE: RETURN TO IN-PERSON BOARD MEETINGS

24

Briefing note to the CVC Board of Directors from Tamara Chipperfield, Corporate Secretariat regarding a return to in-person CVC Board of Director meetings.

### 7.2. CORRESPONDENCE: VACCINE POLICY FOR CVC

26

Memo to the CVC Board of Directors from Deborah Martin-Downs, CAO regarding a vaccine policy for CVC.

### 7.3. CORRESPONDENCE: GUIDANCE ON SUBMITTING REQUESTS FOR MINISTER 'EXEMPTIONS' UNDER THE CONSERVATION AUTHORITIES ACT

28

Email dated August 16, 2021 from Chloe Stuart, Deputy Minister, Lands and Water Division, MECP to Chair Karen Ras regarding guidance on submitting requests for Minister 'exemptions' under the *Conservation Authorities Act*.

### 7.4. CORRESPONDENCE: NOTICE OF DISCONTINUANCE OF LEGAL ACTION

29

Notice of Discontinuance from the Ontario Superior Court dated July 20, 2021 regarding legal action against CVC by L. Maieron.

### 7.5. CORRESPONDENCE: INVESTING IN CANADA PLAN FUNDING ANNOUNCEMENT

33

Joint federal and provincial government Investing in Canada Plan funding

announcement regarding funding for three culture and recreation projects including the renovation and construction of CVC conservation area trail infrastructure.

**Recommended Resolution:**

***RESOLVED THAT the information items presented at the 561<sup>st</sup> meeting of the Credit Valley Conservation Authority held September 10, 2021 be received.***

8. **NOTICE OF MOTION**
9. **QUESTION PERIOD**
10. **OTHER BUSINESS**
11. **MEETING ADJOURNED**

Schedule 'A' **5**  
2021-09-10

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Brampton</b>							
20/320	Mattamy (Credit River) Limited	Urbantech	10201 Mississauga Road Part of Lot 11 & 12, Concession 4 WHS	Development in the Regulated Area for topsoil stripping and earthworks to facilitate site alteration.	2021-06-30	2021-06-30	6
21/133	Enbridge Gas Inc.		8273 Creditview Road Part Lot 2, Concession 3 WHS	Development in the Regulated Area for the purpose of installing a gas line connection to the dwelling.	2021-07-12	2021-07-12	4
21/136		Noble Prime Solutions Ltd.	58 Haverstock Crescent Part Lot 17, Concession 4 WHS	Development in the Regulated Area for the purpose of constructing a 2nd dwelling unit in the basement with 3 enlarged windows and below grade entrance.	2021-07-21	2021-07-21	6
21/137		Caprija Corp	4 Teaberry Terrace Part Lot 5, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing a 5m x 6.4m rear deck and stairs.	2021-06-02	2021-06-23	4
21/165		Mechways Inc.	40 Tideland Drive Part Lot 14, Concession 2 WHS	Development in the Regulated Area for the purpose of constructing a second dwelling unit in the basement of the existing home.	2021-06-24	2021-07-07	6
21/175		Noble Prime Solutions Ltd.	114 Fahey Drive Part of Lot 2, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing rear deck and staircase.	2021-06-28	2021-06-28	4
21/181		Khalsa Design	14 Bushfield Crescent Part Lot 3, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing a second dwelling unit in the basement of the existing home.	2021-06-24	2021-07-07	6
21/190			30 Adrian Crescent Part Lot 7, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing a deck.	2021-07-06	2021-07-06	5

Schedule 'A' **6**

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)** 2021-09-10

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/205	Jean May Ltd.	Sedgwick Marshall Heritage Homes Ltd.	8280 Heritage Road Lot 2, Concession 6 WHS	Development in the Regulated Area for the purpose of constructing a deck.	2021-07-21	2021-07-21	6
21/220		Dawn Designs Studios Inc.	22 Sandino Crescent Part Lot 3, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing below grade entrance, enlarging basement window, and relocating the existing deck stairs.	2021-08-03	2021-08-03	4
21/222		Square Design Consulting	106 Coastline Drive Part Lot 15, Concession 4 WHS	Development in the Regulated Area for the purpose of constructing an inground pool.	2021-08-10	2021-08-11	6
21/228	G & A Holdings / Great Gulf Group of Companies	R.J. Burnside & Associates	Part Lot 5, Concession 5 WHS	Topsoil stripping within a regulated area to facilitate the construction of a residential subdivision (21T-04008B).	2021-08-05	2021-08-19	6
21/244			106 Tysonville Circle Part Lot 12, Concession 4 WHS	Development in the Regulated Area for the purpose of constructing a rear deck.	2021-08-18	2021-08-18	6
21/248		Laxman Patel Architect	65 Maybeck Drive Part Lot 7, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing a rear deck including stairs.	2021-08-11	2021-08-17	5
21/249		Laxman Patel Architect	62 Hanbury Crecent Part of Lot 7, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing a rear deck including stairs.	2021-08-11	2021-08-17	5

Schedule 'A' **7**

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)** 2021-09-10

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Caledon</b>							
20/100	Town of Caledon	The Greer Galloway Group Inc.	McLaughlin Road Part Lot 4, Concessions 1 & 2 WHS	Interference with a watercourse and development within the Regulated Area to facilitate the replacement of a culvert and associated works.	2020-09-15	2021-08-09	1
21/151	Town of Caledon	Chisholm Fleming and Associates	Caledon Trailway Part Lot 1, Concession 2 WHS	Altering a watercourse to facilitate the replacement of a culvert and associated grading works.	2021-06-07	2021-08-26	1
21/206			18500 Horseshoehill Road Part Lot 16, Concession 3 EHS	Development in the Regulated Area for the purpose of constructing a new house, site grading and septic system.	2021-07-15	2021-07-15	1
21/215		Calder Engineering Ltd.	700 Bush Street Part Lot 10, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing a septic system.	2021-08-09	2021-08-09	1
21/216		Snow Brothers Contracting	690 Bush Street Part Lot 10, Concession 5 WHS	Development in the Regulated Area for the purpose of constructing a septic system.	2021-07-20	2021-08-18	1
21/233		D.F. Post Contracting	16761 Kennedy Road Part Lot 7, Concession 2 EHS	Development in the Regulated Area for the purpose of replacing a septic system.	2021-07-29	2021-08-17	1
21/239			1590 Queen Street East Part Lot 23, Concession 3 WHS	Development in a Regulated Area to facilitate construction of a new water service line.	2021-08-13	2021-08-13	1
21/241		Billings Construction	9-17585 Mississauga Road Part Lot 11, Concession 4 WHS	Development in the Regulated Area for the purpose of constructing an addition and the construction of a new septic system.	2021-08-17	2021-08-18	1

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DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES Schedule 'A'  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)** 2021-09-10

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>East Garafraxa</b>							
21/176		Whispering Pines Landscaping	3 Brookhaven Crescent Part Lot 1 & 2, Concession B	Development in the Regulated Area for the purpose of constructing a pool cabana and barbeque area.	2021-06-23	2021-06-23	N/A
21/199	Rogers Communications Canada Inc.	UTS Consultants	Old Carriage Road Part Lot 2 & 3, Concession B	Development in the Regulated Area for the purpose of installing fibre optic cable using directional drill.	2021-07-12	2021-07-12	N/A
21/202			19 Brookhaven Crescent Part Lot 2, Concession B	Development in the Regulated Area for the purpose of <b>constructing a 20'7" x 14'</b> rear deck.	2021-07-13	2021-07-14	N/A
<b>Erin</b>							
21/171	Enbridge Gas Inc.		9521 Wellington Road 124 Part Lot 13, Concession 9	Development in the Regulated Area for the purpose of installing a gas line connection to the dwelling.	2021-06-18	2021-07-12	N/A
21/178		Acadia Design Consultants Inc.	23 Sandal Wood Drive Part Lot 1, Concession 7	Development in the Regulated Area for the purpose of constructing a covered front porch and septic system replacement.	2021-06-25	2021-06-25	N/A
21/187			5656 Trafalgar Rd Part Lot 19, Concession 7	Development in the Regulated Area to facilitate construction of a second dwelling unit, associated septic system, well, driveway, and site grading.	2021-06-30	2021-06-30	N/A
21/195		Halton Pool Guys Inc.	152 Delambro Drive Part Lot 13, Concession 9	Development in the Regulated Area for the purpose of <b>constructing a 14' 9" x 35'</b> inground pool, patio and pool equipment.	2021-07-08	2021-07-08	N/A



Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/196		Halton Pool Guys Inc.	134 Delarmbro Drive Part Lot 13, Concession 9	Development in the Regulated Area for the purpose of <b>constructing a 15' 5" x 30'</b> inground pool, patio and pool equipment.	2021-07-08	2021-07-08	N/A
21/198	Homes of Distinction (2002) Inc.		129 Perryman Court Part Lot 1, Concession 8	Development in the Regulated Area for the purpose of constructing a 426.36m <sup>2</sup> single family dwelling, driveway, rear deck, shed and septic system.	2021-07-14	2021-07-15	N/A
21/204		Fiddes Clipsham Inc.	5151 Sixth Line Part Lot 7, Concession 7	Development in the Regulated Area for the purpose of constructing a 106 m <sup>2</sup> artist studio, driveway and septic system.	2021-07-26	2021-07-26	N/A
<b>Halton Hills</b>							
20/042		Gara Farm Buildings Inc.	13850 Sixth Line Part Lot 30, Concession 6	Development in the Regulated Area for the purpose of constructing an accessory structure.	2021-06-16	2021-08-11	2
21/116		9148566 Canada Inc.	13503 27 Side Road Part of Lot 28, Concession 8	Development in the Regulated Area to reconstruct a single dwelling and accessory structure (detached garage).	2021-07-20	2021-07-22	2
21/174			55 Samuel Crescent Part Lot 12, Concession 10	Development in the Regulated Area for the purpose of constructing a 15'8" x 11'10" covered porch.	2021-06-16	2021-06-24	4
21/182			15 Worden View Part Lot 27, Concession 6	Development in the Regulated Area for the purpose of constructing a 38' x 18' inground pool, patio and pool equipment.	2021-06-25	2021-07-08	2

Schedule 'A' <sup>10</sup>  
2021-09-10

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/192		Shrestha Engineering Inc.	2 Shortill Road Part Lot 32, Concession 8	Development in the Regulated Area for the purpose of constructing a single family dwelling, attached garage, rear deck, driveway and septic system.	2021-07-23	2021-07-30	2
21/203	2773024 Ontario Inc.	Robert Russell Planning Consultants Inc.	10672 & 10852 Winston Churchill Boulevard Part Lots 14 & 15, Concession 11	Development in the Regulated Area for the construction of a stormwater management pond, outlet and associated grading works for the purpose of constructing a residential subdivision (24T 89011/H).	2021-07-16	2021-07-19	2
21/209		Triton Pools Inc.	53 Barraclough Boulevard Part Lot 20, Concession 10	Development in the Regulated Area for the purpose of <b>constructing a 16' x 34'</b> inground pool, interlock patio, and armour stone retaining wall.	2021-07-16	2021-07-16	2
21/213			20 Alexander Street Part Lot 20, Concession 9	Development in the Regulated Area for the purpose of constructing a deck.	2021-07-18	2021-07-19	2
21/219			236 Eaton Street Part Lot 14, Concession 9	Development in the Regulated Area for the purpose of constructing a rear yard patio, wood deck, concrete walkway and gazebo.	2021-08-06	2021-08-20	4
21/235			16840 27 Side Road Part Lot 27, Concession 11	Development in the Regulated Area for the purpose of <b>constructing a 25' x 23' 8"</b> attached garage and shed.	2021-08-10	2021-08-19	2
21/236			15692 22 Side Road Part Lot 22, Concession 10	Development in the Regulated Area for the purpose of replacing a septic tank.	2021-08-17	2021-08-17	2
21/238	Town of Halton Hills		22 Side Road Part Lot 22 & 23, Concession 6	Development in the Regulated Area for the purpose of replacing two culverts and constructing a retaining wall.	2021-08-16	2021-08-17	2

Schedule 'A' **11**  
2021-09-10

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/256			0 Third Line Part Lot 29, Concession 4	Development in the Regulated Area for the purpose of constructing a single family dwelling, driveway, septic bed, rear patio and pool.	2021-08-26	2021-08-27	1
21/264		Ultimate Building Design,	11902 Sixth Line Part of Lot 20, Concession 6	Development in the Regulated Area to facilitate construction of a detached garage and driveway extension.	2021-08-27	2021-08-27	2
<b>Mississauga</b>							
21/037	Region of Peel	CIMA Canada Inc.	1300 Lakeshore Road East (GE Booth WWTP) Part Lots 6 & 7, Concession 3 SDS	Development in a Regulated Area to facilitate construction works at the GE Booth WWTP.	2021-05-03	2021-08-13	1
21/040	City of Mississauga	Aquafor Beech Ltd.	Credit River (below Ostler Court) Part Lot 7, Range 2 SDS	Development in a Regulated Area and alteration to a watercourse to facilitate erosion protection and channel restoration works within the Credit River.	2021-02-17	2021-07-12	7
21/062	City of Mississauga	Aquafor Beech Ltd.	1190 Dixie Road Lakeview Golf Course Part Lot 6, Concession 2 SDS	Development in the Regulated Area and alteration to a watercourse to facilitate the erosion protection works and restoration of Applewood Creek.	2021-03-08	2021-07-14	1
21/067 revised	Peel District School Board	Hossack & Associates Architects	277 Mississauga Valley Boulevard Part Lots 14 & 15, Concession 1 NDS	Development in the Regulated Area and floodplain of Cooksville Creek to facilitate site grading and the construction of two parking spaces.	2021-03-18	2021-07-13	4

Schedule 'A' **12**  
2021-09-10

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/082	2510 Royal Windsor Drive LP	A.M. Candaras & Associates Ltd.	2510 & 2520 Royal Windsor Dr Part Lot 34, Concession 3	Development in the Regulated area to facilitate construction of two industrial buildings and associated parking and alteration to a watercourse for a sanitary pipe crossing, culvert replacement and restoration works.	2021-04-01	2021-07-23	2
21/090	City of Mississauga	GEO Morphix Ltd.	Mary Fix Creek at Dundas St W Part Lot 18, Concession 1 SDS	Development in the Regulated Area and alteration to a watercourse to facilitate erosion control works along Mary Fix Creek.	2021-08-13	2021-09-01	7
21/122	City of Mississauga		106 King Street East (Cooksville Park) Part Lot 15, Concession 1 SDS	Development in the Regulated Area to facilitate park improvements and creation of a community garden.	2021-05-07	2021-07-14	7
21/124		Shoreplan Engineering Limited	1550 Watersedge Road Part Lot 27 Concession 3 SDS	Development in the Regulated Area for the purpose of constructing a new sea wall and fill placement.	2021-05-25	2021-07-23	2
21/131	City of Mississauga	McIntosh Perry	Old Derry Road Bridge Lots 10 & 11, Concession 3 WHS	Development in the Regulated Area for the purpose of rehabilitating the existing Old Derry Road Bridge over the Credit River.	2021-05-17	2021-07-22	11
21/139		Earthworks Landscaping Inc.	1785 Covington Terrace Part Lot 4, Range 5 NDS	Development in the Regulated Area for the purpose of constructing a pool and associated landscaping.	2021-07-04	2021-07-13	6
21/183		UBDC Inc.	1066 Beachcomber Road Part Lot 11, Concession 2 SDS	Development in the Regulated Area to facilitate construction of a rear deck/balcony.	2021-07-06	2021-07-06	1

Schedule 'A' **13**  
2021-09-10

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/186		Chamberlain Architect	1542 Stonehaven Dr Part Lot 27, Concession 3 SDS	Development in the Regulated Area to facilitate construction of a sunroom, patio, and associated landscaping.	2021-07-07	2021-07-07	2
21/188		David Small Designs	1495 Lochlin Trail Part Lot 13, Concession 2 SDS	Development in the Regulated Area to facilitate construction of a new dwelling, front and rear covered porches, rear terrace, paverstone patio, in-ground pool and spa.	2021-07-21	2021-07-21	1
21/194			6664 Rothschild Trail Lot 9, Concession 2 WHS	Development in the Regulated Area for the purpose of constructing a swimming pool and hot tub.	2021-07-08	2021-07-08	11
21/197		W.E. Oughtred & Associates	1392 Stavebank Road Part Lot 3, Range 2 CIR	Development in the Regulated Area for the purpose of relocation of a hot tub and patio.	2021-07-12	2021-07-12	1
21/208			1301 Gatehouse Drive Part Lot 25, Concession 3 SDS	Development in the Regulated Area for the purpose of constructing a balcony.	2021-07-20	2021-07-20	2
21/210			4531 Gatineau Avenue Part Lot 13, Concession 2 NDS	Development in the Regulated Area for the purpose of constructing a rear deck and basement entrance.	2021-08-04	2021-08-04	4
21/211	Stonebrook 2 Limited Partnership	Glen Schnarr & Associates Inc.,	1035 Southdown Road Part Lot 30, Concession 2 SDS	Development in a Regulated Area for the purposes of the construction of a residential condominium building.	2021-07-16	2021-07-19	2
21/212	Armagh		927 Meadow Wood Road Part Lot 27, Concession 3 SDS	Development in a Regulated Area for the purposes of the construction of an addition to an existing building including grading, stormwater management and landscaping.	2021-07-16	2021-07-19	2

Schedule 'A' **14**  
2021-09-10

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
21/214		Memar Architects	1081 Fourth Street Part Lot 8, Concession 2 SDS	Development in the Regulated Area for the purpose of constructing a single family dwelling and associated grading.	2021-07-28	2021-07-28	1
21/217	2565505 Ontario Inc.	Shoreplan Engineering Limited	0 Watersedge Road Part Lot 27, Concession 3 SDS	Development in the Regulated Area for the purpose of constructing a new sea wall and fill placement.	2021-07-23	2021-07-23	2
21/218		Gib-San Pools	1379 Glenburnie Road Part Lot 2, Range 2 CIR	Development in the Regulated Area to facilitate construction of a proposed pool and patio.	2021-07-26	2021-07-29	1
21/221		Delta Decks	1536 Estes Crescent Part Lot 6, Concession 3 WHS	Development in the Regulated Area for the purpose of constructing a deck.	2021-08-11	2021-08-11	11
21/223		W.E. Oughtred & Associates	1503 Petrie Way Part Lots 26 & 27, Concession 3 SDS	Development in the Regulated Area to facilitate construction of an attached 2-car garage.	2021-08-20	2021-08-20	2
21/224	115239 & 678604 Ontario Inc., Cavalia / Illumi	Cavalia/ Illumi	7174 Derrycrest Drive Part Lots 11 & 12, Concession 1 WHS	Development in the Regulated Area for the purpose of initial site preparation and ESC-related works for the Cavalia/Illumi site.	2021-07-30	2021-08-18	5
21/225		Solda Pools Ltd.	811 Catcay Court Part Lot 26, Concession 3 SDS	Development in the Regulated Area to facilitate construction of a pool and patio.	2021-08-09	2021-08-09	2
21/254			1068 Beachcomber Road Part Lot 11, Concession 2 SDS	Development in the Regulated Area for the purpose of constructing the rear second story deck.	2021-08-18	2021-08-18	1
21/255	Enbridge Gas Distribution Inc.		202 & 204 Burhnamthorpe Rd E Part Lot 14, Concession 1 NDS	Development in a Regulated Area to facilitate the installation of a gas line.	2021-08-19	2021-08-19	4

Schedule 'A' **15**  
2021-09-10

DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**

21/258		K-Lab	914 Hampton Crescent Part Lot 11, Concession 3 SDS	Development in the Regulated Area for the purpose of constructing a pool and associated landscaping.	2021-08-24	2021-08-24	1
Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Mono</b>							
21/246			713254 1st Line EHS Part Lot 5, Concession 1 EHS	Development in the Regulated Area for the purpose of <b>constructing a 10' x 16' garden shed.</b>	2021-08-17	2021-08-20	N/A
<b>Orangeville</b>							
21/179	2500149 Ontario Inc.	Sheldon Creek Developments Inc.	15-19 Centre Street Part of Lot 2, Concession E	Development in the Regulated Area for the construction of townhouses and associated parking lot and grading.	2021-07-13	2021-07-19	N/A
21/193		Pioneer Pools	241 Kensington Place Part Lot 2, Concession 2 WHS	Development in the Regulated Area for the purpose of constructing a 8.5m x 4.6m inground pool, patio and pool equipment.	2021-07-08	2021-07-12	N/A
21/227	The Clorox Company of Canada Ltd.		101 John Street Part Lot 31, Concession 1	Development in the Regulated Area for grading works with the purpose of facilitating truck deliveries at the rear of the building and drainage ditch improvements.	2021-08-05	2021-08-19	N/A

**TO:** The Chair and Members  
of the Board of Directors,  
Credit Valley Conservation

**SUBJECT:** 2022 BOARD OF DIRECTORS MEETING SCHEDULE

**PURPOSE:** To seek approval of the Board of Directors of CVC for the 2022  
schedule of Board of Directors meetings.

**BACKGROUND:**

At the end of each year, a schedule of CVC Board of Directors meetings is approved by the members for the following calendar year.

**ANALYSIS:**

Attached as Schedule 'B', Appendix 1 is the proposed Board of Directors meeting schedule for 2022.

The schedule for Board of Directors meetings follows the previous practice of the second Friday of every month except where that Friday is a statutory holiday or precedes a statutory holiday Monday. Under these circumstances, the meeting is scheduled the third Friday of the month. The Inaugural Meeting of the CVC Board of Directors follows the previous practice of the third Friday of January.

While past practice has been to not schedule a meeting during the month of August, due to the 2022 municipal election on October 24, 2022, we are proposing to hold a meeting during the month of August, tentatively schedule a meeting for September (may be required for approval of memorandums of understanding with municipalities under the *Conservation Authorities Act*) and not hold a meeting in October.

Per resolution #82/11 dated September 9, 2011 the full CVC Board of Directors sits as the Executive Committee/Hearing Board to conduct hearings as required. Therefore, when required, a hearing will be scheduled at the start of an appropriate CVC Board of Directors meeting.

The Peel District School Board and Dufferin-Peel Catholic District School Board have identified their scheduled March Break as the week of March 14 to 18, 2022 inclusive. There will be no CVC Board meeting scheduled that week.

While CVC Board meetings are normally held at the CVC Administration Offices at 1255 Old Derry Road, Mississauga, due to the ongoing COVID 19 pandemic, meetings may be



held electronically. Members will be notified of the meeting location (at the administrative office or electronic) by email and the meeting location will be posted on the Board of Directors page of the CVC website.

**COMMUNICATIONS PLAN:**

The approved schedule of CVC Board of Directors meetings will be forwarded to all member municipalities and the Ministry of Environment, Conservation and Parks.

**FINANCIAL IMPLICATIONS:**

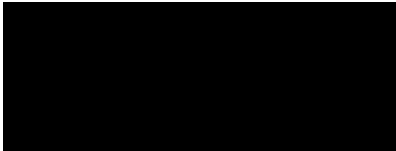
There are no financial implications to this report.

**RECOMMENDED RESOLUTION:**

***RESOLVED THAT*** the report entitled "2022 Board of Directors Meeting Schedule" be received and appended as Schedule 'B' to the minutes of this meeting; and further

***THAT*** the 2022 schedule of CVC Board of Directors meetings contained therein be approved.

**Submitted by:**



---

Tamara Chipperfield  
Corporate Secretariat

**Recommended by:**



---

Deborah Martin-Downs  
Chief Administrative Officer



TO MEMBERS, MUNICIPALITIES AND STAFF

2022 Schedule of CVC Board of Directors Meetings  
Board Meetings Commence at 9:30 a.m.

January 21, 2022 (Inaugural Meeting)

February 18, 2022 (Week later due to Family Day)

March 11, 2022

April 8, 2022

May 13, 2022

June 10, 2022

July 8, 2022

August 12, 2022

September 9, 2022 (Tentatively scheduled)

November 11, 2022

December 9, 2022

All meetings will be held at the CVC Administration Office, 1255 Old Derry Rd, Mississauga, ON unless specified otherwise.

As per CVC Resolution #82/11 any required Hearing Board will be held prior to a regularly scheduled Board of Directors meeting.

*Approved by Resolution # XX/21, September 10, 2021*

**TO:** The Chair and Members  
of the Board of Directors,  
Credit Valley Conservation

**SUBJECT:** **FINANCIAL AUDIT SERVICES POLICY**

**PURPOSE:** **To request approval by the Board of Directors of CVC for the  
Draft Financial Audit Services Policy**

**BACKGROUND:**

The Board of Directors for Credit Valley Conservation Authority (CVCA) has a long-standing history of requiring management to engage a third-party independent audit firm to review the financial records, processes, and filings of the corporation on an annual basis. This practice has ensured that the authority has been open and transparent with member municipalities, other levels of government, and residents of the watershed. By practice, CVC management would seek approval of the Board of Directors from time-to-time to go to market to secure audit services through a competitive process.

Management has also engaged independent audit services to review processes and practices of the authority. Examples of this include past program reviews that have been conducted by the Region of Peel Internal Audit Division and review of HST submissions using a tax specialist audit firm to ensure full recoveries. Management has also utilized the Auditor of Record (the firm appointed by the Board) for matters involving tax advice or business matters of the corporation (e.g., registered charity status).

Having access to such professional services is critical for the Financial Services Division of CVC. The insights, advice, and findings of auditors help to ensure that CVC is a well-run organization and is proactively avoiding any issues related to complex requirements of financial reporting, taxation, charitable status, and business operations.

At the April 9, 2021 meeting of the CVC Board of Directors, the Deputy CAO and Directors of Corporate Services was directed by the Board to establish a Financial Audit Services Policy and to present the policy for approval. Attached to this report is the draft policy for Board consideration (Schedule 'C', Appendix 1).

**ANALYSIS:**

As part of the background research for the drafting of this policy CVC reviewed material from other public sector organizations (policies) and from CPA Ontario (audit standards). Further, staff incorporated the direction of the Board that was provided at the April 9, 2021 meeting, into the drafting of this policy.

The draft policy articulates that CVC is committed to transparency, accountability, and respect of public funds. The objectives of the policy include:

1. Setting requirements for the type or range of audit services that the Board and management would seek to contract.
2. Limitation on the contract term of the Auditor of Record to ensure an objective audit process and an auditor that is selected through a competitive process.
3. Establish the differing approval authorities for the Auditor of Record (the Board) and other types of audit services (the CAO and Director of Corporate Services).

An important change set out in the policy relates to limits on the contracted term of the Audit of Record. The policy states that a single firm (subsidiary of the firm or firm that was acquired/merged) cannot be the Auditor of Record for a total contracted period exceeding ten consecutive years. In addition, the policy stipulates that at a minimum a full request for proposal (RFP) competitive process for audit services must be conducted every five years.

It is also important to note that the scope of the policy allows for a single audit firm to be contracted for both the authority and the CVC Foundation (CVCF). This approach has served CVC and CVCF well in the past and has resulted in decreased audit fees because of the business relationship between the two entities (efficiency of a single auditor reduces service duplication). Any engagement for Auditor of Record will still be subject to the approval of both the CVC Board and the CVCF Board. Any corporate audit services will be approved by the CAO and the Director of Corporate Services in accordance with the CVC Purchasing Policy.

#### **COMMUNICATIONS PLAN:**

There are no communications implications for this policy. The policy will be utilized to inform the terms of a future RFP and contract for financial audit services.

#### **FINANCIAL IMPLICATIONS:**

There is no financial impact to CVC for this policy. At the time the Auditor of Record is approved by the Board, contract pricing (fees) will be provided. Any use of audit services by the corporation is done within approved budgets.

#### **CONCLUSION:**

The Board of Directors of CVC had directed management to prepare a policy for financial audit services in April of 2021. The draft policy includes the specific requests of the Board of Directors and articulates industry best practices. Having a policy in place ensures that the CVC Board and management's ongoing commitment, as demonstrated through long-standing practice, to transparency, accountability and respect of public funds is now clearly stated in policy.

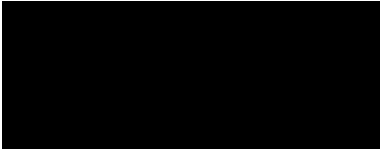
**RECOMMENDED RESOLUTION:**

***WHEREAS** the Board of Directors deemed it necessary and appropriate to develop a Financial Audit Services Policy to formalize the long-standing commitment by CVC to accountability and transparency*

***THEREFORE BE IT RESOLVED THAT** the report entitled "Financial Audit Services Policy" be received and appended to the minutes of this meeting as Schedule 'C'; and further*

***THAT** the Board of Directors grant approval for the Financial Audit Services Policy.*

**Submitted by:**



\_\_\_\_\_  
Roger Tharakan  
Senior Manager, Financial Services



\_\_\_\_\_  
Jeff Payne  
Deputy CAO and  
Director, Corporate Services

**Recommended by:**



\_\_\_\_\_  
Deborah Martin-Downs  
Chief Administrative Officer

POLICY NAME: FINANCIAL AUDIT SERVICES

Policy number: CS-020

SECTION: Corporate Services

### 1. Policy Statement

At Credit Valley Conservation (CVC) Authority we are committed to public financial reporting practices that ensure transparency, accountability and respect for funds provided to the corporation to carry out our mission, regardless of the source of those funds. CVC recognizes that engagement with independent auditors is a best practice to demonstrate to the public, our stakeholders, and our funders that we adhere to all accounting standards and financial disclosure requirements.

### 2. Policy Purpose

This policy defines applicable circumstances and establishes the authorities to approve the engagement for financial and/or accounting audit services.

### 3. Objective

The objective of the Financial Audit Services policy is to set:

- 3.1 requirements for selecting audit services.
- 3.2 limits related to the term of engagement with audit services providers.
- 3.3 approval authority for audit services engagement.

### 4. Scope

The scope of the policy shall be as follows:

- 4.1 Services for Credit Valley Conservation Authority, Credit Valley Conservation Foundation (CVCF), **and/or any other 'going concern' operated or controlled by the Authority.**
- 4.2 Annual year-end audit services.
- 4.3 Annual corporate tax review services.
- 4.4 Ad hoc audit services that may be requested or required by a funder.
- 4.5 Recovery audit services to review remittances to ensure all eligible funds are collected (example HST recovery audit).
- 4.6 Investigation of a financial matter (suspected fraud, theft, corruption or other inappropriate conduct by employees, agents, or vendors).
- 4.7 Support with externally initiated audits (CRA, HST, or WSIB audits).
- 4.8 Provision of expert advice related to any financial services (examples include but are not limited to tax matters, registered charity, accounting, investments, or matters of incorporation).

### 5. Authority

The authority to approve a contract (engagement) for audit services shall be as follows:

- 5.1 The CVC Board shall approve the audit services noted under 4.2 and 4.3 for the **Corporation or any related 'going concern'.**
- 5.2 The CVCF Board shall approve the audit services noted under 4.2 and 4.3 for the Foundation or any related charity.
- 5.3 The audit firm will be independent and report to the CVC and CVCF Boards.
- 5.4 The CAO and the Director of Corporate Services shall approve audit services, subject to the Purchasing Policy, under 4.4 - 4.8 inclusive.

## 6. Limitations

The following are limitations related to audit services:

- 6.1 An audit firm can be awarded consecutive audits, based on good performance and competitive pricing.
- 6.2 An open market proposal (Request for Proposal – RFP) at a minimum must occur every 5 years to secure services set out under 4.2 and 4.3.
- 6.3 The RFP can be for a maximum of 5 one-year terms, approved annually, based on good performance and competitive pricing.
- 6.4 An audit firm (including branches, subsidiaries, or through an acquisition) cannot exceed a total of 10 consecutive years under 4.2 and 4.3.
- 6.5 An audit firm can be a subsidiary of the bank of record for CVC or CVCF.
- 6.6 An audit firm can be the same as any audit firm used by a municipal funder or any funder of CVC or CVCF (not deemed a conflict of interest).
- 6.7 A single RFP process can be used for both CVC and CVCF audit services.
- 6.8 The same or a different audit firm can be used by CVC and CVCF.

## 7. Specifications

The following specifications are set as a minimum for audit services, under 4.2 and 4.3, for the selected firm:

- 7.1 Must demonstrate it employs professional (accredited auditors) in good standing.
- 7.2 Experience with public sector organizations and preferable (but not necessary) related to Conservation Authorities.
- 7.3 Experience with Registered Charities.
- 7.4 Has the wherewithal to conduct the audit in a timely and efficient manner.
- 7.5 Present the findings of the audit to the CVC and CVCF Board as required.
- 7.6 Demonstrate the firm is capable of filing taxes on behalf of the corporation and the foundation.

The following specifications are set as a minimum for ad hoc audit services (4.4 – 4.8 inclusive), for the selected firm:

- 7.7 Any findings related to 4.6 shall be reported to the CVC or CVCF Board, as appropriate, in a timely manner.
- 7.8 Ad hoc audit services can be provided by the audit firm employed under 4.2 and 4.3 or it can be a different firm.

## 8. Policy Approval

The policy shall be approved by the CVC Board

## 9. Policy Administration:

The policy shall be administered by the Director of Corporate Services and the Manager of Financial Services.

## BRIEFING NOTE



**CREDIT VALLEY CONSERVATION**  
1255 Old Derry Road, Mississauga, Ontario L5N 6R4  
Tel: (905) 670-1615 Fax: (905) 670-2210 1-800-668-5557

**September 3, 2021**

<b>To:</b>	CVC Board of Directors
<b>From:</b>	Tamara Chipperfield, Corporate Secretariat
<b>cc</b>	
<b>Re:</b>	<b>RETURN TO IN-PERSON BOARD MEETINGS</b>

### **BACKGROUND:**

On March 26, 2020, The Minister of Environment, Conservation and Parks issued a Direction pursuant to subsection 19.1 (7) of the *Conservation Authorities Act* that applied to all conservation authorities (CA) in Ontario, that enabled CAs to convene a meeting electronically in order to make the necessary amendments to their administrative by-laws during provincial and municipal emergencies. On September 10, 2020 the Minister amended the Direction to allow for members of a CA to participate electronically in meetings when it is deemed appropriate by the CA to do so. Following the Direction provided by the Minister and amendments to the CVC Administrative By-Laws (Resolution #02/SBOD/20 and #91/20) the CVC Board of Directors has been meeting virtually since April 2020 due to the COVID 19 pandemic.

With the Province of Ontario entering stage three of the 'Roadmap to Reopen' and the CVC offices reopening for staff on September 27, 2021, we would like to gauge members interest in returning to in-person Board meetings.

### **ANALYSIS:**

Toronto and Region Conservation (TRCA) did an informal poll to see if any CAs were returning to in-person Board meetings. Of the 16 CAs that responded, the majority stated they had no set plans in place and were waiting for further provincial guidance. Four CAs either already hosted or are leaning towards hosting in-person meetings in September/October, as their office space or rented spaces allows proper distancing. One CA has hosted hybrid meetings with some members (Chair/Vice-Chair) attending in person and the rest calling in and were considering continuing with this approach or transitioning to in-person meetings in the fall.

CVC staff did a poll of watershed municipalities and found that all municipalities except for the Town of Erin were continuing with electronic Council and Committee meetings due to rising COVID case numbers due to the Delta variant. The Town of Orangeville commented that they were working on improvements to their Council chambers and were considering hybrid meetings in the fall.

The layout of the CVC Boardroom could be modified to allow for proper social distancing between Members and senior staff. In order to maintain proper distancing in the Boardroom, members of the public would have to continue attending virtually. IT staff are currently researching options to improve the sound quality for those who attend Board meetings virtually. However, the improvements to the Boardroom likely won't be able to be completed until later this year.



From the two informal polls, most CAs and municipal Councils have decided to continue with electronic / virtual meetings for the remainder of 2021.

**CONCLUSION:**

There are three options for the remaining CVC Board of Directors meetings this year:

1. Continue with online meetings (all Members attend virtually)
2. Hybrid meetings (some Members attend in person and others virtually)
3. In-person meetings (all Members attend in person) \**Could start in-person later in the year.*

At the September 10, 2021, Board of Directors we would like to have a discussion on the preferred option for meetings this fall.

## MEMORANDUM



**CREDIT VALLEY CONSERVATION**  
1255 Old Derry Road, Mississauga, Ontario L5N 6R4  
Tel: (905) 670-1615 Fax: (905) 670-2210 1-800-668 5557

[September 3, 2021]

<b>To:</b>	Karen Ras, Chair	Tom Adams, Vice Chair	John Brennan
	Stephen Dasko	Johanna Downey	Ann Lawlor
	Matt Mahoney	Martin Medeiros	Tom Nevills
	Michael Palleschi	Grant Peters	Ron Starr
<b>Cc:</b>	Marlene Ferreira		
<b>From:</b>	Deborah Martin-Downs		
<b>Re:</b>	<b>VACCINE POLICY FOR CVC</b>		

Much has changed on the landscape of COVID-19 since the vaccination rates hit critical targets. The province entered Step 3 of its reopening plan and with it, opportunities for in person encounters and events have increased. This memo is provided to summarize CVC activities to date and emerging recommendations from various levels of government with respect to workplaces and COVID Vaccines and to seek input from the Board prior to developing and releasing a vaccine policy for CVC.

CVC has been closely watching the provincial directions and those of the Peel Health department. Since we returned back to working from home in November of 2020 after a couple of months of office cohorts, staff have been appraised of potential return to office dates, first anticipated to be April, then extended to July and then to September 2021. Head Office and Warwick Conservation Centre will be opened to staff as of September 7<sup>th</sup> with a return to cohort office attendance beginning September 27<sup>th</sup> until year end. We consider this a transition prior to moving to a more permanent return to office regime expected to be under a hybrid model. However, all plans are subject to modification based on the COVID situation.

CVC has polled other CA's and local municipalities and are consistent with many in our timing to reopen. We have held two townhalls with staff and undertaken a staff survey on vaccination status and received feedback and answered questions on safety and process.

As of August 16<sup>th</sup> (based on 235 respondents out of 315 employees):

- 216 staff (92%) are fully vaccinated
- 5 staff (2%) are partially vaccinated
- 14 staff (6%) are not vaccinated

Concerns raised by staff largely were:

- Being in the office with unvaccinated individuals
- The rising case counts of Delta variant / 4th wave
- Risk to unvaccinated children or other at-risk family members from exposure in office or from unvaccinated people

In recent weeks many municipalities, institutions and businesses have announced vaccination policies that will require staff to be vaccinated in order to return to their office/workplace. The province recently issued a regulation ([O. Reg. 577/21](#)) amending the *Rules for Areas at Step 3 and at the Roadmap Exit Step* with regards to the establishment and implementation of vaccination policies by businesses or organizations and to operate in compliance with “any advice, recommendations and instructions” issued by the Office of the Chief Medical Officer of Health, or by a medical officer of health after consultation with the Office of the Chief Medical Officer of Health.

The Halton and Peel Region Public Health Units similarly issued a recommendation that all Halton or Peel employers establish and implement a COVID-19 workplace vaccination policy as outlined in the following news releases:

- Peel Region - [August 25, 2021 news release](#)
- Halton Region - [August 26, 2021 news release](#)

Their recommendations note that “Employers have an obligation to maintain a safe work environment for their workers. To help reduce the risk of COVID-19 transmission, all employers should address the need for a workplace vaccination policy. Workplace vaccination policies should explain their purpose, specific actions workers must take (including providing proof of vaccination status or a medical exemption) and timeline required. “

The Region of Peel announced ([August 26 news release](#)) that they will be implementing an Employee Vaccination Policy for staff in order to maintain a safe and protected workplace. Their policy will require all Regional employees to disclose their COVID-19 vaccination status and require those who are not fully vaccinated to complete educational programming about the benefits of the Covid-19 vaccination and provide negative COVID tests on a schedule to be determined prior to entering any Regional workplace.

CVC has polled other conservation authorities (CAs) and none have implemented a vaccine policy at this time but some are considering it and are starting to draft policies.

Returning to the workplace will require similar conditions to those previously applied – COVID tracking, masks, distancing, cohorts to keep numbers low, opting out of the return to workplace, self-screening and disinfecting. Nevertheless, concerns have been expressed for the greater risk that unvaccinated people may present in the workplace.

As a result, CVC is now recommending that a policy be developed in line with Peel and Halton Public Health recommendations to provide the encouragement for some to be vaccinated and ensure the safety of those employees in the workplace with vulnerable family members.

This policy intends to require staff to:

- Disclose their vaccine status
- Undertake an education program on vaccines if not vaccinated
- Undertake a rapid antigen test upon entering the office or providing proof of a negative COVID test before entering the office
- Take additional safety precautions if unvaccinated
- Become vaccinated to be able to continue to do some jobs within the organization upon completion of the transition period.

**From:** "ca.office (MECP)" <[ca.office@ontario.ca](mailto:ca.office@ontario.ca)>

**Date:** August 16, 2021 at 3:50:45 PM EDT

**To:** karen.ras@mississauga.ca

**Cc:**

**Subject: Guidance on submitting requests for Minister 'exceptions' under the Conservation Authorities Act**

Good afternoon,

I would like to thank those municipalities and conservation authorities who submitted exception requests to the Minister of Environment, Conservation and Parks (Minister) regarding new governance provisions of the *Conservation Authorities Act* (CAA). I appreciate that there are a number of aspects of transition on the conservation authorities file, and as a result, adjustments will be required and clarification needed.

As a result of the exception requests the ministry has processed to date, we would like to provide additional information to inform future decision making as it relates to the Chair and Vice Chair positions. Please note that time served prior to February 2, 2021 by existing Chair and Vice Chairs does apply when determining eligibility for reappointment under section 17 of the CAA. We ask that you bear this in mind for future determinations.

Given the new rules in sections 14 (regarding appointment of members of the authority) and 17 (Chair, vice-chair provisions), we encourage participating municipalities and conservation authorities submitting applications for exception to these sections to make them well in advance of the expiry of current appointments (whether that be for Chair, Vice Chair or members) and with consideration given to the Ministry's review timelines.

Please feel free to contact [ca.office@ontario.ca](mailto:ca.office@ontario.ca) if you have any further questions or concerns, and I look forward to continuing to work with you.

Sincerely,

Chloe Stuart

Assistant Deputy Minister, Lands and Waters Division

Ministry of the Environment, Conservation and Parks

Court File No. 687/13

**ONTARIO**  
**SUPERIOR COURT OF JUSTICE**

B E T W E E N:

LOU MAIERON

Plaintiff

and

UGO GUILA, NADESE GENERAL CONTRACTING INC., SECURITY  
RECYCLING (ONTARIO) LIMITED, TICAL PAINTING & DECORATING  
LIMITED, VICMARELLE HOLDINGS LIMITED, BIRDSEYE FARM  
LIMITED, THE CORPORATION OF THE TOWN OF ERIN and CREDIT  
VALLEY CONSERVATION AUTHORITY

Defendants

**NOTICE OF DISCONTINUANCE**

The Plaintiff wholly discontinues this action against the Defendant, Credit Valley  
Conservation Authority.

July 20, 2021

**MILLER THOMSON LLP**  
Scotia Plaza  
40 King Street West, Suite 5800  
P.O. Box 1011  
Toronto On M5H 3S1

**Kevin D. Sherkin (LSO#:27099B)**  
ksherkin@millerthomson.com  
Tel: 416-597-6028

Lawyers for the Plaintiff



-2-

TO: **FRANK MICELI**  
Barrister and Solicitor  
3700 Steeles Avenue W  
Suite 401  
Woodbridge ON L4L 8K8

**Frank Miceli (LSO#:59230E)**  
fmiceli@westonlaw.ca  
Tel: 905-850-5060  
Fax: 905-850-5066

Lawyer for the Defendants  
Ugo Guila, Nadese General Contracting Inc., Security Recycling (Ontario) Limited,  
Tical Painting & Decorating Limited, Vicmarelle Holdings Limited and Birdseye  
Farm Limited

AND TO: **LOOPSTRA NIXON LLP**  
Barristers and Solicitors  
Woodbine Place  
135 Queen's Plate Drive  
Suite 600  
Toronto ON M9W 6V7

**Scott Emerson Hamilton (LSO#:48069V)**  
Shamilton@loonix.com  
Tel: 416-746-4710  
Fax: 416-746-8319

Lawyers for the Defendant  
The Corporation of the Town of Erin

AND TO: **FOGLER, RUBINOFF LLP**  
Lawyers  
77 King Street West, Suite 3000  
P.O. Box 95  
TD Centre North Tower  
Toronto ON M5K 1G8

**Tim Duncan**  
tduncan@foglers.com  
Tel: 416-941-8817  
Fax: 416-941-8852

Lawyers for the Defendant  
Credit Valley Conservation Authority

-3-

NOTE: If there is a Counterclaim, the Defendant should consider rule 23.02, under which the Counterclaim may be deemed to be discontinued.

NOTE: If there is a Crossclaim or Third Party Claim the Defendant should consider rule 23.03, under which the Crossclaim or Third Party Claim may be deemed to be dismissed.

RCP-E 23A (July 1, 2007)

LOU MAIERON  
Plaintiff

-and-

UGO GUILA et al.  
Defendants

Court File No. 687/13

*ONTARIO*  
**SUPERIOR COURT OF JUSTICE**  
PROCEEDING COMMENCED AT  
GUELPH

**NOTICE OF DISCONTINUANCE**

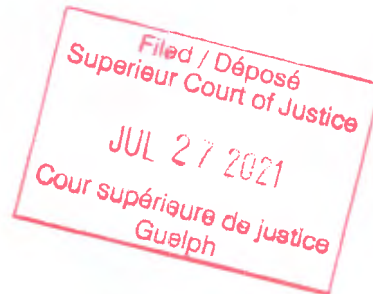
**MILLER THOMSON LLP**

Scotia Plaza  
40 King Street West, Suite 5800  
P.O. Box 1011  
Toronto On M5H 3S1

**Kevin D. Sherkin (LSO#:27099B)**  
ksherkin@millerthomson.com  
Tel: 416-597-6028

Lawyers for the Plaintiff

55946569.1





BACKGROUND

# Canada and Ontario invest over \$5.2 million in three culture and recreation projects in the Greater Toronto and Hamilton Area (GTHA) and Central Ontario

August 13, 2021

[Infrastructure](#)

Joint federal and provincial funding through the Investing in Canada Plan will support three culture and recreation projects in the GTHA and Central Ontario.

The Government of Canada is investing over \$2.8 million in these projects through the Community, Culture, and Recreation Infrastructure Stream of the Investing in Canada Infrastructure Program. The Government of Ontario is providing more than \$2.3 million in these projects, while recipients are contributing a combined investment of more than \$1.9 million in their respective projects.

*Project Information:*

Project Name	Recipient	Project Details	Federal Funding	Provincial Funding	Recipient Funding
Renovation and New Construction of Conservation Area Trail Infrastructure - Trails, Boardwalks and Pedestrian Bridges	Credit Valley Conservation Authority	Rehabilitation and expansion of trail infrastructure in conservation areas located in Caledon, Erin, Halton Hills, and Mississauga. Work includes rehabilitating four pedestrian bridges, constructing three new pedestrian bridges, expanding trails by 2.8 km, and rehabilitating 3.1 km of boardwalk.	\$1,768,867	\$1,473,909	\$1,179,392
Children's Educational Gallery at Lincoln Museum and Cultural Centre	Lincoln, Town of	This project includes design, fabrication and installation of an indoor and outdoor children's gallery at the Lincoln Museum and Cultural Centre. The indoor exhibit will provide children with features facilitating play-based learning, and the outdoor exhibit will provide educational and physical activities for children of all ages.	\$106,370	\$88,633	\$70,922
Construction and interior/exterior fit-up of the Community Centre program space within the Unionville Seniors Hub	York, Regional Municipality of	Interior and exterior fit-up of the Community Centre within the Unionville Seniors Hub. This project includes a fully accessible, multipurpose, indoor community space, reception counter/digital kiosk to support service navigation, an outdoor accessible, age-friendly and landscaped walking circuit. The Centre will also provide community and recreation activities to residents with a seniors-focused lens.	\$1,000,744	\$833,870	\$667,246

## Additional Resources

- [Canada and Ontario invest over \\$5.2 million in three culture and recreation projects in the Greater Toronto and Hamilton Area \(GTHA\) and Central Ontario](#)
- 

## Media Contacts

### Emelyana Titarenko

Press Secretary

Office of the Minister of Infrastructure and Communities

[873-355-9576](tel:873-355-9576)

[emelyana.titarenko@infc.gc.ca](mailto:emelyana.titarenko@infc.gc.ca)

### Hayley Cooper

Press Secretary

Office of the Honourable Kinga Surma, Ontario's Minister of Infrastructure

[437-233-3224](tel:437-233-3224)

[hayley.cooper@ontario.ca](mailto:hayley.cooper@ontario.ca)

### Sofia Sousa-Dias

Communications Branch

[437-991-3391](tel:437-991-3391)

[sofia.sousa-dias@ontario.ca](mailto:sofia.sousa-dias@ontario.ca)

### Jon MacMull

Senior Manager, Marketing & Communications

Credit Valley Conservation

[647-272-1187](tel:647-272-1187)

[jon.macmull@cvc.ca](mailto:jon.macmull@cvc.ca)

### Media Relations

Infrastructure Canada

[613-960-9251](tel:613-960-9251)

Toll free: [1-877-250-7154](tel:1-877-250-7154)

Email: [media@infc.gc.ca](mailto:media@infc.gc.ca)

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