



## Permission to Access For Filming On Conservation Lands

To access Credit Valley Conservation (CVC), Conservation Lands for filming, the following guidelines apply and the listed items **MUST** be provided to the Supervisor of Conservation Areas prior to permission being granted. Newscasts may be exempt. Applicant is referred to also as client in this document.

### **Guidelines:**

CVC is prepared to grant the client permission to enter conservation lands for the purpose of special activity/ use, subject to the following conditions:

1. Any agreements beyond this document written and signed for filming on CVC lands will be coordinated through CVC and may need the signature of a CVC Manager.
2. Requests for filming on CVC lands need to be made with reasonable time for review by CVC and this reasonable time will be determined at the time of request.
3. CVC reserves the right to impose any restrictions on filming and cancel or postpone filming if the Conservation Area staff determine with reasonable cause that public or staff safety is in jeopardy.
4. The client, its servants, agents, and contractors, are only permitted to enter onto the lands outlined in red on Schedule 'A' for the purposes of filming.
5. All Conservation Area rules and regulations must be followed at all times as per the Conservation Authorities Act and CVC Regulations. It is the responsibility of the client to understand these rules and to operate in a safe and professional manner within them.
6. Any variation from the agreed upon activities through this document, associated agreements or discussion with CVC staff, must be agreed to in advance by CVC and the client.
7. There will be no interference with pedestrian or vehicular traffic on site unless agreed upon by CVC. All client vehicles and equipment must comply with governing CVC and adjacent municipal or provincial traffic laws. Parking rules and regulations and municipal or provincial laws must be followed. Any traffic stoppages needed must be coordinated by the client through the appropriate agencies.
8. No damage or destruction to the property infrastructure and/or the environment is permitted. If damage does occur, the applicant will restore the lands as near as possible to the condition existing immediately prior to the granting of this permission. CVC will determine what reasonable wear and tear to the property would be if any occurs. Cleanup is the sole responsibility of the client.

9. If the applicant breaches any of the terms of this permission to enter, CVC may, without restricting any other remedies it may have, terminate the permission to enter, after first having allowed the applicant a reasonable opportunity to remedy the breach.
10. All permitted use of the Conservation Area shall be at the client's own risk. During the period of granted access, the client indemnifies and saves harmless Credit Valley Conservation and its staff and agents against and from any and all claims including, without limitation, all claims for personal injury or property damage arising from the conduct of any work by or through any act or omission of the client or any assignee, invitee, or licensee of the client and against and from all costs, counsel fees, expenses, and liabilities incurred in or about any such claim or any action or proceeding brought thereon.
11. Prior to signing and issuing this document of permission, the client requesting permission must provide a certificate of comprehensive general liability insurance for no less than \$5 million (\$5,000,000) with the CVC listed as additional insured. Higher insurance may be required and requested based on the nature of filming and will be at CVC's discretion.
12. A Security deposit, (to be determined based on the nature of filming) may be required prior to access being granted. Deposit shall not be returned until all invoices, charges and claims have been cleared.
13. The client is solely responsible for obtaining and adhering to any and all Federal, Provincial and Municipal laws, statutes, ordinances, by-laws and permit requirements prior to access being granted.
14. If sound or lighting requirements exist that the Conservation Area staff determine will affect neighbouring properties, the affected property owners must provide their approval to CVC.
15. CVC reserves the right to review all scripts, titles, messages and intents of film and may reject the granting of permission based on this review. The client warrants that the film does not knowingly contain any restricted material, break any law and will not reflect inappropriately or negatively represent CVC, member municipalities or provincial governments.
16. CVC must be informed and provided with documentation of any promotional materials or publications created for the requested special activity/ use.
17. Vending, soliciting, fundraising of any sort is not permitted without the expressed consent of CVC.

**Items to Provide Prior to Commencement of Filming:**

- Certificate or proof of insurance
- Detailed description of the title, message, and intent of the film
- Description of any recognition or acknowledgement of CVC during film or credits
- Film crew needs (parking, washroom, garbage, crowd control, power sources etc)
- Schedule of filming (dates, times and locations)
- Details on safety measures to be put in place
- If necessary, details on assistance needed from CVC staff
- If necessary, details of activities done near and/or in water
- If any, what construction, props or live materials will be brought into the area

I (We) agree to provide Credit Valley Conservation with the information listed above before permission can be granted to enter the site for the activities described within.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CVC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please indicate your acceptance of these conditions by signing in the space provided

---

Name of Applicant:

Date:

Title:

Agency/Organization:

**Fee Guidelines for Filming on Credit Valley Conservation Lands****Fees:**

Daily Rate (based on an 8 hour work day): \$2000.00 per day

Each additional hour over 8 hours: \$200.00 per hour

For filming after or before daylight hours: \$300.00 per hour

*If Authority Staff are used directly in or for the filming process, a staffing hourly charge of \$30.00 per hour during operating hours or \$40.00 per hour during non-operating hours may apply.*

GST is not included in the above mentioned fee structure and is applicable to them.

| Name of Group | Date of Access | Fee for Access |
|---------------|----------------|----------------|
|               |                |                |
| <b>Notes:</b> |                |                |