



**BOARD OF DIRECTORS MEETING**

Meeting #: 543  
 Date: January 17, 2020, 9:15 a.m.  
 Location: CVC Administration Office  
 1255 Old Derry Road, Mississauga, ON

MEMBERS: K. (Karen) Ras (Chair)  
 T. (Tom) Adams (Vice Chair)  
 J. (John) Brennan  
 S. (Stephen) Dasko  
 J. (Johanna) Downey  
 A. (Ann) Lawlor  
 M. (Matt) Mahoney  
 M. (Martin) Medeiros  
 T. (Tom) Nevills  
 M. (Michael) Palleschi  
 G. (Grant) Peters  
 R. (Ron) Starr

STAFF PRESENT: D. (Deborah) Martin-Downs CAO  
 G. (Gayle) Soo Chan Director, Watershed Knowledge  
 T. (Tim) Mereu Technical Director, Watershed  
 Management  
 J. (Jeff) Payne Deputy CAO and Director, Corporate  
 Services  
 T. (Tamara) Chipperfield Corporate Secretariat  
 C. (Claudia) Kasperowicz Administrator, CAO's Office  
 J. (John) Sinnige Associate Director, Watershed  
 Management  
 M. (Maureen) Pogue Sr. Manager, Marketing &  
 Communications

OTHERS PRESENT: Rosemary Keenan (Sierra  
 Peel), Learie Miller (Region of  
 Peel)

1. **INDIGENOUS LAND ACKNOWLEDGEMENT**
2. **APPROVAL OF AGENDA**

**01/20**

Moved By John Brennan  
Seconded By Michael Palleschi

**RESOLVED THAT** the agenda be approved as distributed.

**CARRIED**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

**4. MINUTES OF PREVIOUS MEETING**

**02/20**

Moved By Michael Palleschi  
Seconded By Ann Lawlor

**RESOLVED THAT** the minutes of the 542<sup>nd</sup> meeting of the Credit Valley Conservation Authority held December 13, 2019 be approved.

**CARRIED**

**5. PRESENTATIONS AND DELEGATIONS**

**5.1 PRESENTATION: CVC A YEAR IN REVIEW**

A video highlighting CVC's achievements in 2019 was shown to members. Video can be viewed at the following link -  
<https://youtu.be/FvXWvExPX-Q>

**6. PRESENTATION OF STAFF SERVICE AWARDS**

CAO Deborah Martin-Downs and Directors presented 41 staff with long-term service awards.

**7. PRESENTATION OF STAFF RECOGNITION AWARDS**

CAO Deborah Martin-Downs, 2019 Chair Ras and 2019 Vice Chair Adams presented the 2019 staff recognition awards to recipients

**8. ELECTION OF OFFICERS**

**8.1 APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER TO CONDUCT THE ELECTION OF THE CHAIR**

**03/20**

Moved By John Brennan  
Seconded By Michael Palleschi

**RESOLVED THAT** Deborah Martin-Downs, CAO be appointed to conduct the election of the 2020 Chair.

CARRIED

**8.2 APPOINTMENT OF SCRUTINEERS**

Two non-voting attendees of the meeting were appointed to act as Scrutineers for the Election of Officers.

**04/20**

Moved By Michael Palleschi

Seconded By John Brennan

**RESOLVED THAT** *the following persons be appointed as Scrutineers for the Election of Officers:*

1. *Jeff Payne*
2. *Gayle Soo Chan*

**THAT** *all ballots be destroyed following the election in the event of a vote by ballot.*

CARRIED

**8.3 ELECTION OF CHAIR OF THE AUTHORITY**

Karen Ras was nominated by Tom Adams.

There were no further nominations and the nominations were closed.

Karen Ras was acclaimed as Chair for 2020.

**2020 CHAIR KAREN RAS ASSUMED CHAIR OF THE MEETING.**

**8.4 ELECTION OF VICE-CHAIR OF THE AUTHORITY**

Tom Adams was nominated by John Brennan.

There were no further nominations and the nominations were closed.

Tom Adams was acclaimed as Vice Chair for 2020.

**9. APPOINTMENT OF MEMBERS AND OFFICERS OF CREDIT VALLEY SOURCE PROTECTION AUTHORITY**

**05/20**

Moved By Ann Lawlor

Seconded By Michael Palleschi

**RESOLVED THAT** *appointed members and officers of Credit Valley Conservation Authority are duly appointed as members and officers of the Credit Valley Source Protection Authority (CVSPA).*

**CARRIED**

**10. APPOINTMENTS TO CONSERVATION ONTARIO**

**06/20**

Moved By Ann Lawlor

Seconded By Johanna Downey

**RESOLVED THAT** the following members be appointed to Conservation Ontario for 2020:

*Designate: Chair*

*Alternate: Vice Chair*

*Second Alternate: Chief Administrative officer; and further*

**THAT** Conservation Ontario be advised of these appointments.

**CARRIED**

**11. STATUTORY HOLIDAY SCHEDULE**

**07/20**

Moved By Johanna Downey

Seconded By Tom Nevills

**RESOLVED THAT** the following list of Statutory Holidays be endorsed by the CVC Board of Directors:

- *New Years Day 2020 - Wednesday January 1, 2020*
- *Family Day - Monday February 17, 2020*
- *Good Friday - Friday April 10, 2020*
- *Easter Monday - Monday April 13, 2020*
- *Victoria Day - Monday May 18, 2020*
- *Canada Day - Wednesday July 1, 2020*
- *Civic Holiday - Monday August 3, 2020*
- *Labour Day - Monday September 7, 2020*
- *Thanksgiving Day - Monday October 12, 2020*
- *Christmas Day - Friday December 25, 2020*
- *Boxing Day - Monday December 28, 2020*

- *New Year's Day 2021 - Friday January 1, 2021*

**CARRIED**

**12. ADMINISTRATIVE OFFICE HOLIDAY CLOSURE**

**08/20**

Moved By John Brennan

Seconded By Johanna Downey

***RESOLVED THAT*** *Credit Valley Conservation administrative offices will close Friday December 25, 2020 to Friday January 1, 2021 inclusive, based on the following holiday schedule:*

- *Friday December 25 - Public Holiday (Christmas Day)*
- *Monday December 28 - In Lieu of Public Holiday (Boxing Day December 26)*
- *Tuesday, December 29 - Paid Floater Day*
- *Wednesday December 30 - Paid Floater Day*
- *Thursday December 31 - Vacation or Lieu Day*
- *Friday January 1, 2021 - Public Holiday*

**CARRIED**

**13. NEW BUSINESS STAFF REPORTS**

**13.1 DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES & WATERCOURSES APPLICATIONS**

**09/20**

Moved By Michael Palleschi

Seconded By Johanna Downey

***RESOLVED THAT*** *the Development, Interference with Wetlands, and Alterations to Shorelines & Watercourses applications, pursuant to Ontario Regulation 160/06, as approved by staff, be received and appended to the minutes of this meeting as Schedule 'A'; and further*

***THAT*** *the staff approvals for each application be endorsed.*

**CARRIED**

14. **CORRESPONDENCE/INFORMATION ITEMS DISTRIBUTED TO MEMBERS**

14.1 **CORRESPONDENCE: CONSERVATION ONTARIO COUNCIL E-BULLETIN**

Conservation Ontario Council E-bulletin, December 2019 - Volume 73.

14.2 **CORRESPONDENCE: TOWNSHIP OF HURON-KINLOSS RESOLUTION**

Resolution from Emily Dance, Clerk for the Township of Huron-Kinloss supporting the resolution by the Township of Ramara requesting exit clauses in the *Conservation Authorities Act*.

**10/20**

Moved By Johanna Downey

Seconded By Tom Nevills

***RESOLVED THAT*** the information items presented at the 543<sup>rd</sup> meeting of the Credit Valley Conservation Authority held January 17, 2020 be received.

**CARRIED**

15. **NOTICES OF MOTION**

16. **OTHER BUSINESS**

Chair Ras informed the Board that information packages for Credit Valley Conservation Foundation Gala have been prepared and will be provided to Board members. Board members were asked to share Gala sponsorship and ticket sale information in their newsletters and through their social media.

17. **QUESTION PERIOD**

Rosemary Keenan commented that it was great to be in attendance for both the CVC staff service and recognition awards. She also thanked CVC for keeping her up to date on CVC information through the various electronic newsletters sent to her.

18. **MEETING ADJOURNED**

On motion the meeting adjourned at 10:40am.

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**A) APPLICATION #** 19/168

**OWNER:** Rogers Communications Canada Inc.

**AGENT:**

**PROPERTY LOCATION:** Britannia Road West  
Part Lot 6, Concession 5 WHS  
City of Mississauga

**APPLICATION:** Development in the Regulated Area for the purpose of installing a conduit.

**WARD:** M 11

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**B) APPLICATION #** 19/288

**OWNER:**

**AGENT:**

**PROPERTY LOCATION:** 00 Horseshoe Hill Road  
Part Lot 12, Concession 4 EHS  
Town of Caledon

**APPLICATION:** Development in the Regulated Area to facilitate the construction of a single-family dwelling (approx. 1,004 sq m in size) and associated driveway, attached garage, pool, and septic system.

**WARD:** C 1

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**C) APPLICATION #** 18/331 REVISED

**OWNER:**

**AGENT:**

**PROPERTY LOCATION:** 713265 First Line EHS  
Part Lot 5, Concession 2 EHS  
Town of Mono

**APPLICATION:** Development in the Regulated Area for the purpose of constructing a new 1-storey dwelling with loft, garage, screened porch, inground pool, cabana, patio, and geothermal loop.

**WARD:** N/A

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**D) APPLICATION #:** 19/291

**OWNER:** City of Brampton

**AGENT:**

**PROPERTY LOCATION:** Heritage Road North of Steeles Avenue West (temporary works yard)  
Part Lot 1, Concession 5 WHS  
City of Brampton

**APPLICATION:** Development in a regulated area to facilitate construction of a new temporary works yard and associated grading.

**WARD:** B 6

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**E) APPLICATION #:** 19/107 REVISED

**OWNER:** Region of Peel

**AGENT:** WSP Canada Inc.

**LOCATION:** Queen Street over Huttonville Creek  
Part Lots 5 & 6, Concession 4 WHS  
City of Brampton

**APPLICATION:** Alteration to a watercourse and development in a regulated area to facilitate installation of a new culvert and associated road widening in and around Huttonville Creek.

**WARD:** B 4 & 5

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**F) APPLICATION #:** 19/290

**OWNER:** Region of Peel

**AGENT:**

**LOCATION:** 7 & 9 Carlis Place  
Part Lot 2 & 3, Range 1 CIR  
City of Mississauga

**APPLICATION:** Development in the Regulated Area to facilitate the temporary placement of fill.

**WARD:** M 1

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**G) APPLICATION #:** 19/292  
**OWNER:**  
**AGENT:** Nasiruddin Engineering Ltd.  
**LOCATION:** 922 Mississauga Heights Drive  
Part of Lot E, Range 3 CIR  
City of Mississauga  
**APPLICATION:** Development in the Regulated Area to facilitate site grading.  
**WARD:** M 7

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**H) APPLICATION #:** 19/294  
**OWNER:** Rogers Communications Canada Inc.  
**AGENT:**  
**LOCATION:** McLaughlin Road South of Mayfield Road  
Part Lot 17, Concession 2 WHS  
City of Brampton  
**APPLICATION:** Development in the Regulated Area for the purpose of installing  
a 1-4" (100mm) conduit.  
**WARD:** B 6

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**I) APPLICATION #:** 19/298

**OWNER:**

**AGENT:**

**LOCATION:** 13867 Heritage Road  
Part Lot 27, Concession 5 WHS  
Town of Caledon

**APPLICATION:** Development in the Regulated Area to facilitate the construction of a proposed canopy.

**WARD:** C 2

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**J) APPLICATION #:** 19/255

**OWNER:**

**AGENT:**

**LOCATION:** 1292 Contour Drive  
Part Lot 25, Concession 3 SDS  
City of Mississauga

**APPLICATION:** Interference with a wetland and development in the floodplain of Turtle Creek to facilitate the construction of a boardwalk.

**WARD:** M 2

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DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)

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**K) APPLICATION #:** 19/280  
**OWNER:**  
**AGENT:** Pioneer Pools  
**LOCATION:** 10 Gamble Street  
Part Lot 20, Concession 9  
Town of Halton Hills  
**APPLICATION:** Development in the Regulated Area for the purpose of  
constructing an inground pool, patio and landscaping.  
**WARD:** H 3

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**L) APPLICATION #:** 19/293  
**OWNER:**  
**AGENT:**  
**LOCATION:** 0 Beaver Street  
Part Lot 20, Concession 9  
Town of Halton Hills  
**APPLICATION:** Development in the floodplain of the Credit River to facilitate  
the construction of a single-family dwelling, septic system and  
site grading.  
**WARD:** H 2

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO  
SHORELINES & WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF  
DIRECTORS' ENDORSEMENT)**

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**M) APPLICATION #:** 19/300  
**OWNER:**  
**AGENT:** Hickory Dickory Decks  
**LOCATION:** 29 Gooderham Drive  
Part Lot 12, Concession 10  
Town of Halton Hills (Georgetown)  
**APPLICATION:** Development in the Regulated Area for the purpose of  
constructing a 16' x 18'8" rear deck.  
**WARD:** H 4

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**N) APPLICATION #:** 19/184  
**OWNER:**  
**AGENT:**  
**LOCATION:** 5127 Trafalgar Road  
Part Lot 6, Concession 8  
Town of Erin  
**APPLICATION:** Development in the Regulated Area for the purpose of  
constructing a single storey dwelling, 2 car garage, outdoor  
living area, septic system and driveway.  
**WARD:** N/A

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**From:** Conservation Ontario <info@conservationontario.ca>  
**Sent:** Thursday, December 19, 2019 11:41 AM  
**To:** Martin Downs, Deborah  
**Subject:** Conservation Ontario Council E-Bulletin



This e-bulletin provides updates on key issues, primarily from Conservation Ontario (CO) Council meetings, and contains weblinks to specific CO reports, letters and presentations for your reference.

#### General Managers / CAO Meeting (Advocacy)

A GM / CAO meeting was held on December 8, prior to the Council meeting. CAs and CO discussed the need to touch base with local municipalities to ensure they are kept up to date on the benefits and value of CA programs. Some CAs will also be meeting with their MPPs, as well.

Conservation Ontario will be meeting with the Chief of Staff from Minister Clark's (MMAH) office on December 18th, Minister Yakabuski (MNR) on January 15th and MECP Deputy Minister on January 8th. A meeting has been requested with the Chief of Staff and the Policy Advisor from MECP Minister's office. Conservation Ontario and some CAs will also be attending the Rural Ontario Municipal Association conference in January.

#### Flood Advisor Report

The recent [Flood Advisor Report](#), released by MNR in late November, recognized the important role of CAs in Ontario's flood management framework even going so far as to say that the watershed approach - and more specifically, the CA model has contributed significantly to enabling Ontario to be a leader in

#### In This Issue

General Managers / CAO Meeting (Advocacy)

Development of a Conservation Ontario Training and Professional Development Strategy

Update on the CO Client Service and Streamlining Initiative

Request for CA Comments on the National Disaster Mitigation Program and Disaster Mitigation Adaptation Fund

Drinking Water Source Protection

flood management in Canada. Conservation Ontario will be drafting positioning on the Flood Advisor's Report and asking for CA feedback prior to their meeting with MNRF in January.

#### **Core Mandate of CAs**

A priority for CAs and CO is to continue to clarify the 'core mandate' of CAs which are all of the programs and services that CAs deliver under the CA Act including both provincially and locally mandated programs (includes municipal and CA Board mandated). This is a key message CAs and CO are sharing with municipalities and other partner agencies prior to broader stakeholder consultations expected to be held in the new year. Link to Conservation Ontario [General Manager's Report](#) and [Presentation to Council](#) - more information on advocacy and other activities.

**CO Staff Contact:** [Kim Gavine](#)

### Development of a Conservation Ontario Training and Professional Development Strategy

Conservation Ontario has finalized the CO Training and Professional Development Strategy. The Strategy recognizes and builds upon the foundation and previous successes in training and professional development, and considers the outcomes of the CA training needs assessment while taking into account the current legislative amendments and new regulations for conservation authorities. Four strategies are proposed which fit the roles currently undertaken by the CO office in support of CA training and professional development, namely: lead delivery of CA-specific training, partner with other organizations, negotiate bulk purchase arrangement, and promote identified training.

As a result of the Training Needs Assessment Survey completed by CAs throughout the summer of 2019, the Strategy considers key training needs of CA staff across all CA business areas, and proposes additional priority training needs for the upcoming years. High-level outcomes of this survey have been provided in Appendix A of the Strategy. For more information and to read the Training and Professional Development Strategy, please see the [Council Report](#).

**CO Staff Contact:** [Bonnie Fox](#)

### Update on the CO Client Service and Streamlining Initiative

The Conservation Ontario Client Service and Streamlining Initiative was endorsed at the April, 2019 CO Council Meeting. Throughout 2019, CO staff worked with CAs to: deliver four guidance documents to support various functions of the planning and regulations programs, deliver client-centric customer service training to over 300 CA staff, provided a training webinar on the *Client Service Standards for Conservation Authority Plan and Permit Review* and implement a consistent, client-centric CA review and approval process checklist for high-growth CAs.

CO has continued to undertake significant work to address the identified solutions of the Initiative, including developing a draft "Annual Reporting on Timelines Template" for permissions under Section 28 of the *Conservation Authorities Act*. Initially, the template will be used by high-growth CAs to enable consistent tracking and reporting of permit review and approval timelines to the CAs' Board of Directors.

In addition to the new template, Conservation Ontario brought forward proposed amendments to the *CA-Municipal Memorandum of Understanding Template (Planning and Development)*, *Client Service Standards for Conservation Authority Plan and Permit Review*, and *Guideline for CA Fee Administration Policies for Plan Review and Permitting* as a result of comments received from AMO President Jamie McGarvey. For more information, see the [Council Report](#).

**CO Staff Contact:** [Leslie Rich](#)

## Request for CA Comments on the National Disaster Mitigation Program and Disaster Mitigation Adaptation Fund

Comments have been requested from CAs to report on the projects being implemented with funding they have received from the NDMP and DMAF. The deadline for receiving comments was November 15th, however comments are still very welcome. Please also provide comments even if you did not receive funding under these programs.

Please see the Business Development and Partnerships Council report for messages developed from the [comments received to date](#).

These comments will inform input to the Federal and Provincial Governments regarding CA Hazard Programs (Flooding and Erosion). This includes Pre-budget submissions. Please see [this link](#) for the message sent to CAs with details about the request. ([NDMP CA Summary 2019](#)) | ([DMAF CA Summary 2019](#))

**CO Staff Contact:** [Jo-Anne Rzadki](#)

## Drinking Water Source Protection

In October 2019, interim progress and financial reports were submitted by CAs and CO to the MECP. In November 2019, MECP released their application guideline and application forms to CAs and CO to apply for DWSP funding for 2020-21 (however this is not a confirmation of funding for the next fiscal year). JAC CAO and CO members indicated that the DWSP program should include watershed monitoring; and that some of the proposed caps (e.g.: 20% on overhead costs) will impact some CAs.

JAC CAO and CO members identified concerns and challenges for CAs and municipalities, around the CA Act amendments which allow for SPA responsibilities to be funded through municipal levy. It is CO's position that the Province continue to invest in the source protection authority mandatory programs and services. MECP staff expects that provincial funding for the program will continue. They also indicated that in the event that it isn't the case, the Ministry will want to ensure there is a framework that will work.

CO coordinated an MECP-funded project to develop a guidance document and assessment tool to incorporate climate change into water quality risk assessments, under the DWSP program. In November 2019, CO hosted two related webinars for CA staff. CO will lead training sessions for CAs, municipalities and others in January 2020, on the climate change vulnerability assessment tool. The sessions will be both in-person and webinars, in a "bring/use your own laptop" interactive style.

For more information, please see the [Council Report](#).

**CO Staff Contact:** [Chitra Gowda](#)

## Conservation Ontario 2021 - 2025 Strategic Plan

Council approved the [workplan and timeline](#) for the development of Conservation Ontario's next strategic plan. Work will begin in January 2020 to identify a consultant. Council members and General Managers / CAOs will be engaged during each Council meeting in 2020.

An evaluation of the 2016-2020 Strategic Plan will be reviewed at the April Council meeting, with an initial draft of 2021-2025 Directions available for review during the September Council meeting. A final draft with a proposed workplan will be reviewed by Council in December 2020. The final Strategic Plan will be available at Conservation Ontario's Annual General Meeting in April 2021.

**CO Staff Contact:** [Kim Gavine](#) & [Jane Lewington](#)

## 2020 Council Meeting Dates

The dates for the 2020 CO Council meetings are listed below, and location is to be confirmed.

**Monday, April 6 (Annual General Meeting)**  
**Monday, June 15**




Monday, September 28  
Monday, December 14


CO Staff Contact: [Kristin Bristow](#)


## Feedback

If you have any comments, concerns, or suggestions for improving this bulletin please contact [info@conservationontario.ca](mailto:info@conservationontario.ca).

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The Corporation of the Township of Huron-Kinloss

INFORMATION ITEM #14.2  
2020-01-17

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The Honourable Jeff Yurek  
Minister of the Environment, Conservation, and Parks  
Conservation Ontario,  
College Park 5th Flr, 777 Bay St,  
Toronto, ON M7A 2J3

December 17, 2019

Dear Minister;

Re: Copy of Resolution #645

Please find below a copy of the resolution adopted by the Township of Huron-Kinloss Council at its December 16, 2019 session supporting the resolution brought forth by the Township of Ramara.

Motion No: 915

Moved by: Ed McGugan

Seconded by: Lillian Abbott

That the Township of Huron-Kinloss support the the Township of Ramara's request for the province to review the existing Conservation Authorities Act, 1990, R.SO.1990, c. C.27 and request that an exit clause be provided in any new Conservation Authorities Act to permit municipalities that determine the objects of conservation and environmental stewardship can be provided by alternative governance, programs, and/or services to costly and FURTHER directs staff to forward a copy of this resolution to the Honourable Jeff Yurek, the Minister of the Environment, Conservation, and Parks Conservation Ontario, Ontario's thirty-six conservation authorities, and all upper and lower-tier Ontario municipalities.

Carried.

Sincerely,

Emily Dance  
Clerk

c.c Conservation Ontario, Ontario Conservation Authorities, Ontario Municipalities