

## BOARD OF DIRECTORS MEETING

Friday, January 15, 2021

Meeting to be Held Electronically

### MEMBERS

K. (Karen) Ras (Chair)  
T. (Tom) Adams (Vice Chair)  
J. (John) Brennan  
S. (Stephen) Dasko  
J. (Johanna) Downey  
A. (Ann) Lawlor  
M. (Matt) Mahoney  
M. (Martin) Medeiros  
M. (Michael) Palleschi  
G. (Grant) Peters  
R. (Ron) Starr  
J. (John) Stirk

Pages

### 1. CREDIT VALLEY CONSERVATION LAND ACKNOWLEDGEMENT

We acknowledge that the land on which we gather and the entire Credit River watershed is part of the Treaty Lands and Territory of the Mississaugas of the Credit First Nation.

The Credit River Watershed is also the traditional territory of the Huron-Wendat, Haudenosaunee and Métis.

As citizens, we continue to be party to the treaties made with Canada's Indigenous peoples and we recognize their enduring presence on this land.

We affirm that this land is our common source of life and we must all share in its care and prosperity.

### 2. APPROVAL OF AGENDA

Recommended Resolution:

*RESOLVED THAT the agenda be approved as distributed.*

### 3. DECLARATIONS OF CONFLICT OF INTEREST

#### 4. MINUTES OF PREVIOUS MEETING

Recommended Resolution:

*RESOLVED THAT the minutes of the 553<sup>rd</sup> meeting of the Credit Valley Conservation Authority held December 11, 2020 be approved.*

#### 5. PRESENTATIONS AND DELEGATIONS

##### 5.1. PRESENTATION: CVC A YEAR IN REVIEW

A video highlighting CVC's achievements in 2020 will be shown to members.

#### 6. PRESENTATION OF STAFF SERVICE AWARDS

CAO Deborah Martin-Downs will present 23 staff with long-term service awards.

#### 7. PRESENTATION OF STAFF RECOGNITION AWARDS

CAO Deborah Martin-Downs will present the 2020 staff recognition awards to recipients.

Spirit Award:

- Shanice Badior
- Social Committee – Matthew Vetta, Érin Curtis, Heather Ciasnocha, Amanda Cousins, Jessica Malone, José Maloles, Julia Kole, Kyle Menken, Meghan Kline, Michael Thorpe, Parastoo Hosseini, Rebecca Renna, Sara Maedel, Sarah Labrie and Tori Fisher
- Diversity Committee – Sherwin Watson-Leung, Sharlene Hardwar, Stephen Mattachini, Joana Marques, Chantalle Jacob-Okorn, Kamal Paudel, Erika Nardone, Asif Bhatti, Marlene Ferreira, Graeme MacDonald, Ashoo Anand and Charlotte Cox

Leadership Award:

- Lana Durham
- Sandy Camplin
- Laura Timms and Lindsey Jennings

Innovation Award:

- Jan Siwierski
- Aviva Patel, Yvette Roy, Erika Nardone, Katherine Robbins and Scott Sampson
- Amna Tariq, Kimisha Ghunowa and Amanjot Singh

Collaboration Award:

- Calantha Elsby
- Eric Baldin, Suzie Losiak, Natalie Faught, Terri LeRoux, Celeste Longhurst, Sharlene Hardwar and Maggie Janik
- Jessica Malone, Lee Merrill, Mark Hendry, Alastair Biscaia, Jake Burleigh, Freyja Whitten, Bryanna McLaughlin, Krystal Lomas, Aaron Root, Luke Oomen, Aaron Day, Liam Pritchard, Carly Lehmann, Laura Caputo, Nicole Smith, Amber Goulding, Hunter Harness and Kate Hayes

Excellence Award:

- Kata Bavrlic
- Terri LeRoux, Bill Lidster, David Orr, Yasmine Slater, Sandy Camplin, Charlie Brady, Eric Mailloux, Brian Kristy, Evan Orme, David Riseborough, Tori Fisher, Adam Slessor, Jeff Milliken, Sullivan Nielsen, Brett Slawson, Stephen Baker, Meghan McIntosh, Briana Whitelaw and Julia Kole
- Moheb Ekladios, Michael Thorpe, Eduardo Rejas, Michael Gibbs, Maryam Atia, Mark Kiselman, Caswell Allen, Kamal Paudel and Alex Waterfield

Employee Recognition Committee Award of Distinction:

- Heather Ciasnocha

**8. ELECTION OF OFFICERS**

The following are excerpts from the CVC Administrative By-law\* :

"7. The election of the Chair/President and one or more Vice Chairs shall be held annually at the inaugural meeting in accordance with the authority's procedures for election of officers (Appendix 2).

Appendix 2:

4. Election Procedure:

The Acting Chair shall advise the Members that the election will be conducted in accordance with the Act as follows:

- a. The elections shall be conducted in the following order:
  - i. Election of the Chair/President, who shall be a Member of the authority.
  - ii. Election of one or more Vice-chairs, who shall be Members of the authority.
- b. A call for nominations will be sent to members in advance of the January 15, 2021 meeting. Nominations are to be emailed to the Secretary-Treasurer, Deborah Martin-Downs by 9:00am Wednesday January 13, 2021;
- c. Only current Members of the authority who are present may vote;
- d. Nominations shall be called three (3) times and will only require a mover. The

first call will be done via email on Thursday January 7, 2021. The second call for nominations will be done on Monday January 11, 2021 and third will be on Tuesday January 12, 2021;

- e. Nominations will be closed at 9:00am on Wednesday January 13, 2021;
- f. Each Member nominated shall be asked to accept the nomination. The Member must be present to accept the nomination unless the Member has advised the Secretary-Treasurer in writing or by email in advance of the election of their willingness to accept the nomination.

If one Nominee:

- g. If only one nominee the individual shall be declared into the position by acclamation.

If More than One Nominee:

- h. In the event of an election, each nominee shall be permitted not more than five (5) minutes to speak for the office, in the order of the alphabetical listing by surnames.

- i. Upon the acceptance by nominees to stand for election to the position of office, nominee names shall appear on a shared screen for consideration in order of alphabetical listing by surnames. Acting Chair repeats the names aloud and asks the Members to vote for a single individual using the Microsoft Forms link provided.

- j. The Scrutineers shall confer to count the submitted ballots provided to them from the Microsoft Forms link, return and advise the Acting Chair who was elected with more than 50% of the vote.

A majority vote shall be required for election. If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes shall be removed from further consideration for the office and an updated list of nominees will be shared on screen. A link to an updated Microsoft Forms ballot will then be provided.

In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.

Should there be a tie vote between two remaining candidates, a second vote will be held by Members using an updated Microsoft Forms link. Should there still be a tie after the second ballot a third vote shall be held. Should there be a tie after the third vote, the election of the office shall be decided by lot drawn on screen by the Acting Chair or designate."

*\*modified for the use of an electronic ballot due to holding the meeting electronically.*

8.1. APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER TO CONDUCT THE ELECTION OF THE CHAIR

Recommended Resolution:

*RESOLVED THAT Deborah Martin-Downs, CAO be appointed to conduct the election of the 2021 Chair.*

8.2. APPOINTMENT OF SCRUTINEERS

Two non-voting attendees of the meeting will be appointed to act as Scrutineers for the Election of Officers.

Recommended Resolution:

*RESOLVED THAT the following persons be appointed as Scrutineers for the Election of Officers:*

1. *Jeff Payne*
2. *Josh Campbell*

*THAT all ballots be destroyed following the election in the event of a vote by ballot.*

8.3. ELECTION OF CHAIR OF THE AUTHORITY

Elected 2021 Chair assumes Chair.

8.4. ELECTION OF VICE-CHAIR OF THE AUTHORITY

9. APPOINTMENT OF MEMBERS AND OFFICERS OF CREDIT VALLEY SOURCE PROTECTION AUTHORITY

Recommended Resolution:

*RESOLVED THAT appointed members and officers of Credit Valley Conservation Authority are duly appointed as members and officers of the Credit Valley Source Protection Authority (CVSPA).*

10. APPOINTMENTS TO CONSERVATION ONTARIO

Recommended Resolution:

*RESOLVED THAT the following members be appointed to Conservation Ontario for 2021.*

*Designate: Chair*

*Alternate: Vice Chair*

*Second Alternate: Chief Administrative officer; and further*

*THAT Conservation Ontario be advised of these appointments.*

**11. PUBLIC HOLIDAY SCHEDULE**

**Recommended Resolution:**

***RESOLVED THAT the following list of Public Holidays be endorsed by the CVC Board of Directors:***

- *New Year's Day 2021, Friday, January 1, 2021*
- *Family Day Monday, February 15, 2021*
- *Good Friday Friday, April 2, 2021*
- *Easter Monday Monday, April 5, 2021*
- *Victoria Day Monday, May 24, 2021*
- *Canada Day Thursday, July 1, 2021*
- *Civic Holiday Monday, August 2, 2021*
- *Labour Day Monday, September 6, 2021*
- *Thanksgiving Day Monday, October 11, 2021*
- *Christmas Day Saturday, December 25, 2021*
- *Boxing Day Sunday, December 26, 2021*

**12. ADMINISTRATIVE OFFICE HOLIDAY CLOSURE**

**Recommended Resolution:**

***RESOLVED THAT Credit Valley Conservation administrative offices will close Monday, December 27, 2021 to Monday, January 3, 2022 inclusive, based on the following holiday schedule:***

- *Monday, December 27 - In lieu of public holiday (Christmas)*
- *Tuesday, December 28 - In lieu of public holiday (Boxing Day)*
- *Wednesday, December 29 - Floater Day*
- *Thursday, December 30 - Floater Day*
- *Friday, December 31- Vacation/Lieu Day*
- *Monday January 3, 2022 - In lieu of public holiday (New Years Day)*

**13. NEW BUSINESS STAFF REPORTS**

**13.1. DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES & WATERCOURSES APPLICATIONS**

Attached as Schedle 'A' are Development, Interference with Wetlands, and Alterations to Shorelines & Watercourses applications, pursuant to Ontario Regulation 160/06, as approved by staff and presented for members' information.

**Recommended Resolution:**

***RESOLVED THAT the Development, Interference with Wetlands, and Alterations to Shorelines & Watercourses applications, pursuant to Ontario Regulation 160/06, as aproved by staff, be received and appended to the minutes of this meeting as Schedule 'A'; and further***

***THAT the staff approvals for each application be endorsed.***

14. **CORRESPONDENCE/INFORMATION ITEMS DISTRIBUTED TO MEMBERS**
15. **NOTICES OF MOTION**
16. **OTHER BUSINESS**
17. **QUESTION PERIOD**
18. **MEETING ADJOURNED**

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**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**      **Schedule 'A'**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT)**      **2021-01-15**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Brampton</b>							
20/149 revised	Region of Peel	WSP Canada Inc.	Queen Street over Springbrook East, Main and West Tributaries and Tributary 8B Part Lots 5 & 6, Concession 3 & 4 WHS	Alteration to a watercourse and development in a regulated area to facilitate installation of new culverts and associated road widening in and around Springbrook East, Man and West Tributaries and Tributary 8B.	2020-07-02	2020-10-05	5
20/310	Coppertrail Estates Inc.	Valdor Engineering Inc.	1403 Queen Street West Part Lot 5, Concession 3 WHS	Development in the Regulated Area for the construction of townhouses, an access road, a storm outlet, and associated grading and servicing	2020-11-23	2020-12-02	4
20/322		MEM Engineering Inc.	28 Sunnybrook Crescent Part Lot 11, Concession 2 WHS	Development in the Regulated Area to facilitate construction of below grade entrance and stairs.	2020-12-18	2020-12-18	6
<b>Erin</b>							
20/329	Enbridge Gas Distribution Inc.		10 Charles Street Part Lot 14, Concession 9	Development in the Regulated Area for the purpose of installing a gas line to the existing dwelling.	2020-12-07	2020-12-07	N/A
<b>Halton Hills</b>							
20/230			53 Confederation Street Part Lot 20, Concession 10	Development in the floodplain of the Credit River for the purpose of constructing a 26' x 28' wet-floodproofed detached garage.	2020-11-25	2020-12-17	2
20/332		Betz Pools Ltd.	68 Autumn Circle Part Lot 19, Concession 7	Development in the Regulated Area for the purpose of constructing a 5.49m x 12.19m inground pool, patio, and spa.	2020-12-02	2020-12-07	2



Schedule 'A' 9

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2021-01-15**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Mississauga</b>							
20/180	The Corporation of the City of Mississauga	Daniels HR Corporation	City lands adjacent to 2475 Eglinton Avenue West Part Lot 1, Concession 5 WHS	Development in the Regulated Area to construct a storm sewer connection and outfall.	2020-12-11	2020-12-14	11
20/196	Region of Peel	Ainley Group	Streetsville Memorial Park - Soccer Field Part Lot 3, Concession 4 WHS	Development in the Regulated Area and floodplain to facilitate the reconstruction of a soccer field.	2020-09-14	2020-12-16	11
20/241	Bell Canada	Planview Utility Services	Stavebank Road, Premium Way and Dickson Road Part Lots 3 & 4, Range 3 CIR	Development in the Regulated Area for the purpose of installing utility lines.	2020-09-29	2020-09-29	7
20/265	Magnum Integrated Properties Inc.	Torque Builders Inc.	2495 & 2505 Speakman Drive Part Lots 33 & 34, Concession 1 SDS	Development in the Regulated Area to facilitate construction of a culvert crossing.	2020-10-29	2020-11-07	2
20/281		New Age Design	495 Arrowhead Road Part Lot 7, Range 2 CIR	Development in the Regulated Area to facilitate construction of a new two-storey dwelling, garage, driveway, covered rear patio, and covered side and front entries.	2020-12-07	2020-12-07	2
20/319	City of Mississauga	Ecosystem Recovery Inc.	Cooksville Creek - North of Central Parkway East Part Lot 14, Concession 1 NDS	Development in a Regulated Area and alteration to a watercourse to facilitate erosion protection works and restoration of Cooksville Creek	2020-11-26	2020-12-23	4
20/321		Terra Firma Retaining Walls Inc.	1562 Pinetree Way Part Lot 5, Range 2 CIR	Development in the Regulated Area for the purpose of constructing retaining walls (A and B only).	2020-12-14	2020-12-14	1
20/324		Hicks Design Studio Inc.	801 Meadow Wood Road Part Lot 27, Concession 3 SDS	Development in the Regulated Area for the purpose of constructing the two-storey dwelling, driveway, septic system and associated grading works.	2020-12-09	2020-12-11	2

Schedule 'A' <sup>10</sup>

**DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES**  
**WATERCOURSES APPLICATIONS (STAFF APPROVED, FOR BOARD OF DIRECTORS' ENDORSEMENT) 2021-01-15**

Permit No.	Owner	Agent	Address	Proposed Works	Complete Application Date	Permit Issued Date	Ward No.
<b>Mississauga (continued)</b>							
20/324 revised		Hicks Design Studio Inc.	801 Meadow Wood Road Part Lot 27, Concession 3 SDS	Development in the Regulated Area for the purpose of constructing the two-storey dwelling, driveway, septic system and associated grading works.	2020-12-14	2020-12-16	2
20/325		David Small Designs	1251 Stavebank Road Part Lot 6, Range 1 CIR	Development in the Regulated Area to facilitate construction of a wood deck, paverstone patio, and hot tub.	2020-12-10	2020-12-10	1
20/328	Enbridge Gas Inc.		917 Beechwood Avenue Part Lot 12, Range 3 SDS	Development in the Regulated Area to facilitate construction of a new gas line.	2020-12-09	2020-12-09	1
20/331		Solda Pools Ltd.	1157 Feeley Court Part Lot 29, Concession 2 SDS	Development in the Regulated Area to facilitate construction of an inground pool, patio, spa, pool equipment concrete pad, and retaining wall.	2020-12-03	2020-12-03	2
20/335	Enbridge Gas Inc.		268 and 280 Derry Road West Part Lot 10, Range 1 WHS	Development in the Regulated Area to facilitate construction of anew gas main, gas metre, and service.	2020-12-18	2020-12-18	11